

# MEMORANDUM OF UNDERSTANDING

Between

**MAR ATHANASIOS COLLEGE FOR ADVANCED STUDIES**

**TIRUVALLA (MACFAST)**

&

**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,**

**ALLAHABAD (IIITA)**

## PREAMBLE

This Memorandum of Understanding (MOU) is entered into by and between Mar Athanasios College For Advanced Studies Tiruvalla, hereafter "MACFAST", with a registered address at Tiruvalla – 689101, Kerala and the Indian Institute of Information Technology, Allahabad, hereafter "IIITA", with a registered address at IIIT Rd, Near Boys Hostel, Devghat, Jhalwa, Prayagraj, Uttar Pradesh - 211015.

MACFAST and IIITA are referred to collectively, as "Parties" or individually as "Party."

### **1. Purpose of the MOU: Definition.**

- 1.1. The primary aim of this MOU is the desire to establish certain exchange programs beneficial to the respective educational Institution and to promote the development of joint studies, research and training activities, and other educational exchanges of mutual interest.
- 1.2. The purpose is to create a means for cooperative efforts between parties to affect the academic and research activities, exchange of students for knowledge/credit transfer program, projects and internships, exchange of faculty for conducting workshops, seminars, guest talks between the two parties, PhD for working professionals and academic support in terms of curriculum framing for the Departments of Computer Applications, Management Studies and Bio Sciences.
- 1.3. "Home Institution" (MACFAST) refers to the Institution sending its student(s), or faculty member(s) to the other Institution for the purposes of study, learning, knowledge/credit transfer program, teaching and/or research.



- 1.4. "Receiving Institution" (IITA) refers to the Institution hosting the visiting student(s), or faculty member(s) from the other Institution for the purposes of study, learning, knowledge/credit transfer program, teaching, and/or research.

## **2. Areas of Collaborations**

The areas of potential collaboration between the Parties in the fields of education, teaching, research and innovation shall include, but not be limited to:

### **2.1 Education**

- 2.1.1 Both Institutions may send delegations to visit the other Institution to learn about the other's educational system and curriculum design. The detailed schedule and plan of the visit must be worked out prior to the visit. Home institution is seeking help from receiving institution to help in framing the curriculum by identifying the experts in the particular areas.
- 2.1.2 Both Institutions may also invite staff and/or faculty members from the other Institution to visit and be involved in short-term teaching and/or consultation. Home institution is seeking help from receiving institution to send experts in the particular domain based on the availability of the expert/s.

### **2.2 Student Exchange and Training**

- 2.2.1 Students (primarily MCA, MBA and Bio Sciences) from the home institution who wish to engage in study in a credit transfer program at the receiving institution, requesting receiving institution to allow students to participate in that program.
- 2.2.2 Students from home institution who wish to do projects in the receiving institution, requesting receiving institution to allow students to carry out the project work.
- 2.2.3 The Home Institution is responsible for collecting and reviewing student requests and applications for study and formally recommending qualified students to the Receiving Institution for the study desired.
- 2.2.4 The Receiving Institution will make the final determination as to the acceptance of the student in each case, according to its policies and standards, and will notify the Home Institution in writing of the acceptance. The Home Institution will notify to the student of the decision.



- 2.2.5 Each student accepted by the Receiving Institution will be expected to participate at the same level of competency as any other student participating in the Program.
- 2.2.6 Students under the exchange programme will be classified as special exchange students. Special exchange students will be permitted to take courses on credit, as well as participate in research activities/project work.
- 2.2.7 Neither party will require admission or tuition fees for exchange students under this MoU
- 2.2.8 Students from home institution can do the internship at the receiving institution during summer and winter vacation.

### **2.3 Research Collaborations**

- 2.3.1 PhD for working professional (Faculty): To enhance and support the research activities, home institution is willing to setup research labs in the cutting technologies. These research labs can be utilized by both the parties to carry out the joint research projects. Home institution is requesting the professors from receiving institution to supervise the labs and support the faculty of home institution to enrich the knowledge in the technologies. Hence the receiving institution is to consider the nomination from the home institution to pursue PhD at the receiving institution.
- 2.3.2 To support the research activities, conducting joint workshops, seminars, expert/guest talks, conferences.
- 2.3.3 Both Institutions will promote and facilitate exchange programs for faculty and students to attend workshops, conferences.
- 2.3.4 Based on the mutual interest, the faculty of the home institution will do the joint research with the receiving institution.
- 2.3.5 Joint research publications from both the institutions.

### **2.4 Higher Studies**

- 2.4.1 MBA/MCA/MSc for working professionals and MBA for the home institution students at the receiving institution after their graduation.

## **3. Intellectual Property and Research Collaboration Agreements**

- 3.1 All publications resulting from the educational, research collaborations between the two Institutions shall acknowledge the existence of the collaboration formed under this



MOU. Likewise, the relationship between the Parties shall be mentioned in all courses and formal presentations which result from any collaboration formed under this MOU.

#### 4. Commencement, renewal, termination and amendment

This MoU will come into force upon affixing the signatures of the representatives from both the institutions and will remain in effect for Ten years. This MoU may be renewed upon its expiry with the agreement of both parties.

If either party wishes to terminate the MoU at the end of ten years period it must notify the other party not less than six months prior to the expiry of the MoU.

This agreement or its renewal and the actions taken under it may be reviewed at any time. Modifications may be made by mutual agreement and any amendment or extension to the agreement may be formalized by the exchange of letters between the two parties.

Signed:



Fr. Dr. Cherian J Kottayil

Principal

MACFAST, Tiruvalla, Kerala - 689 101

Date: 11-02-2020

He  
11/2/2020



Dr. Shirshu Varma

Registrar

Indian Institute of Information Technology  
Allahabad-211015 (U.P.)

Date: 11-02-2020

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11/2/2020