

# MAR ATHANASIOS COLLEGE FOR ADVANCED STUDIES TIRUVALLA (MACFAST)

Thiruvalla - 689101

### Academic year 2017 – 2018

List of teachers of the Institution participated in activities related to curriculum development and assessment of the affiliating university and/are represented on the following academic bodies during the academic year 2017 – 2018

Name of teachers participated	Name of the body in which the full time teacher
Ms. Phijo J Cherickal	participated
Mist I injo 5 Cherickal	Chairman & Member of Board of Question paper
Mc Phila I Charita	Setting (SD College, Changanassery Autonom
Ms. Phijo J Cherickal	Chairman & Member of Board of Question
Ma Tiii Ti	Setting (SD College, Changanassery Autonomous)
Mr.Tiji Thomas	Chamber of Roard of Question
M. Burner	setting (SB College, Changanassery – Autonomous)
Mr.Tiji Thomas	Question paper setting (SH College, Thavara –
	Autonomous)
Prof. Beena Cherian	Question paper setting (CMS College Kottayam -
	Autonomous)
Mr.Tiji Thomas	Chairman & Mamban of D.
	Chairman & Member of Board of Question paper
Ms. Phijo J Cherickal	Joething (SD College, Changanassery Autonoma
	Chairman & Member of Board of Question paper
Prof. Beena Cherian	Setting (SD College, Changanassery Autonom)
	Assessment and Evaluation (External Proofice)
Prof. Beena Cherian	LAMINICI (Albhonsa College Pala) MC II.
	Assessment and Evaluation (Evaminer for D.
Ms.Treesa Varghese	variation - MG University)
, angliese	Assessment and Evaluation (Solo examiner- MG
Prof. Beena Cherian	Oniversity)
Decila Cherian	Assessment and Evaluation (Examiner for Re-
Dr. M. S Samuel	valuation - MG University)
on M. 5 Samuel	Assessment and Evaluation (Evaminar MG)
As Philo I Charial I	University)
As. Phijo J Cherickal	Assessment and Evaluation (Evaminer MC)
	University) Evaluation (Examiner- MG





# St Berchmans College

CHANGANASSERY, KERALA

"CONFIDENTIAL"

No. SBAC/2017/UG-14/SEM-3/Sup 15

Date:01/09/2017

To

Mrs. Phijo J. Cherickal Assistant professor Department of Computer sciences MCFAST Tiruvalla E-Mail: phijo@macfast.org Mob No: 9495216160

Sub: III Sem. UG Exam- Appointment of Chairman and members of Board of Question setters

Sir,

I am happy to inform you that you are appointed as the Chairman/a member of the Board of Question setters III Semester UG Degree Supplementary Examination October- November 2017 of the college. Kindly prepare question paper for the under noted course.

### COMPUTER GRAPHICS

You are requested to prepare One set of question paper with scheme of valuation. The soft copies shall be in M S word/page maker/LATEX format. Please send soft copies of question paper and scheme of valuation to the controller of examinations in the e-mail id: cesbcollege@gmail.com on or before 30th Sept 2017. On receiving the soft copies of question paper and scheme, scanned soft copies of duly signed vouchers, the remuneration will be settled without any delay. After sending the question papers, the setter should destroy all manuscripts/ soft copy of the same with them and ensure the secrecy of the question papers. While setting the question paper please ensure the standards of question paper described below.

❖ The questions cover broad areas of the entire syllabus as reflected in the list of text books prescribed for the concerned course and no question is asked beyond the scope of the syllabus.

- → The questions shall not be a mere reproduction of questions from text books and questions set for earlier examinations.
- → The question paper has to be set in such way that all the types of skills are tested, e.g. knowledge, understanding and application.
- → The composition of the question papers shall have a mixture of questions of different levels as follows:

Intermediate level of difficult questions: 30%

Advanced level Questions that can be answered by intelligent students only: 20%

- → An average student should be able to pass the examination, while it should be challenging
  to secure more than 80% marks.
- → An average student should be able to answer all the questions in the time available.

Yours sincerely,

Controller of Examinations.

#### Enclosures.

- 1. Appointment Order
- 2. Syllabus of concerned course/paper.
- 3. Model question paper
- 4. Bill for remuneration and TA/DA as applicable

Note: The rate of remuneration for question paper setter: Rs. 750 for each question paper and Rs. 750 for each scheme of valuation.

Note: All communications regarding question paper setting shall be addressed to Dr.Abraham K E, Controller of Examinations, St Berchmans College, Changanassery, Kottayam, Kerala. PIN 686101, Mob. 9447406915. or Dr. Jomon K V, Additional Controller of Examination, St Berchmans College, Changanassery, Kottayam, Kerala. PIN 686101, Mob. 9447810246.



# St Berchmans College

A u t o n o m o u s life College with Potential for Excellence Reaccredited by NAAC with A Grade

CHANGANASSERY, KERALA

"CONFIDENTIAL"

No. SBAC/2017/UG-14/SEM-5/Sup24

Date:31/08/2017

To

Mrs. Phijo J. Cherickal Assistant professor Department of Computer sciences MCFAST Tiruvalla E-Mail: phijo@macfast.org

Mob No: 9495216160

Sub: V Sem. UG Exam- Appointment of Chairman and members of Board of Question setters

Sir,

I am happy to inform you that you are appointed as the Chairman/a member of the Board of Question setters V Semester UG Degree Supplementary Examination October- November 2017 of the college. Kindly prepare question paper for the under noted course.

Operating system

You are requested to prepare One set of question paper with scheme of valuation. The soft copies shall be in M S word/page maker/LATEX format. Please send soft copies of question paper and scheme of valuation to the controller of examinations in the e-mail id: <a href="mailto:cesbcollege@gmail.com">cesbcollege@gmail.com</a> on or before 30<sup>th</sup> Sept 2017. On receiving the soft copies of question paper and scheme, scanned soft copies of duly signed vouchers, the remuneration will be settled without any delay. After sending the question papers, the setter should destroy all manuscripts/ soft copy of the same with them and ensure the secrecy of the question papers. While setting the question paper please ensure the standards of question paper described below.

→ The questions cover broad areas of the entire syllabus as reflected in the list of text books prescribed for the concerned course and no question is asked beyond the scope of the syllabus.

- → The questions shall not be a mere reproduction of questions from text books and questions set for earlier examinations.
- → The question paper has to be set in such way that all the types of skills are tested, e.g. knowledge, understanding and application.
- → The composition of the question papers shall have a mixture of questions of different levels as follows:

Intermediate level of difficult questions: 30%

Advanced level Questions that can be answered by intelligent students only: 20%

- ✦ An average student should be able to pass the examination, while it should be challenging
  to secure more than 80% marks.
- → An average student should be able to answer all the questions in the time available.

Yours sincerely,

Controller of Examinations.

#### Enclosures.

- 1. Appointment Order
- Syllabus of concerned course/paper.
- 3. Model question paper
- 4. Bill for remuneration and TA/DA as applicable

Note: The rate of remuneration for question paper setter: Rs. 750 for each question paper and Rs. 750 for each scheme of valuation.

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# St Berchmans College A u t o n o m o u s College with Potential for Excellence Reaccredited by NAAC with A Grade

CHANGANASSERY, KERALA

"CONFIDENTIAL"

No. SBAC/2017/UG-14/SEM-3/Sup 27

Date:07/09/2017

To

Mr Tiji Thomas Mac Fast Tiruvalla Ph-9447918374

Sub: III Sem. UG Exam- Appointment of Chairman and members of Board of Question setters Sir.

I am happy to inform you that you are appointed as the Chairman/a member of the Board of Question setters III Semester UG Degree Supplementary Examination October- November 2017 of the college. Kindly prepare question paper for the under noted course.

Design and Analysis of Algorithms

You are requested to prepare One set of question paper with scheme of valuation. The soft copies shall be in M S word/page maker/LATEX format. Please send soft copies of question paper and scheme of valuation to the controller of examinations in the e-mail id: <a href="mailto:cesbcollege@gmail.com">cesbcollege@gmail.com</a> on or before 30<sup>th</sup> Sept 2017. On receiving the soft copies of question paper and scheme, scanned soft copies of duly signed vouchers, the remuneration will be settled without any delay. After sending the question papers, the setter should destroy all manuscripts/ soft copy of the same with them and ensure the secrecy of the question papers. While setting the question paper please ensure the standards of question paper described below.

- → The questions cover broad areas of the entire syllabus as reflected in the list of text books prescribed for the concerned course and no question is asked beyond the scope of the syllabus.
- → The questions shall not be a mere reproduction of questions from text books and questions set for earlier examinations.

## OFFICE OF THE CONTROLLER OF EXAMINATIONS SACRED HEART COLLEGE (AUTONOMOUS)

THEVARA, KOCHI -13

(Affiliated to Mahatma Gandhi University, Kottayam)



CONTROLLER OF EXAMINATIONS

REF. No. EX/17U1CR/BCA1

03 August 2017

Dear Sir,

I am glad to inform you that you have been appointed as Question Paper Setter for the FIRST SEMESTER BCA DEGREE EXAMINATION NOVEMBER 2017. You are requested to prepare TWO different sets of question Papers strictly in conformity with syllabus.

This offer is made on the distinct understanding that you have no near relatives appearing for the examinations for which you have been appointed as question paper setter. You are requested to furnish the acceptance letter with the address of communication and contact number for further communications. In case of any inconvenience kindly inform the matter in the number given below and return the materials at the earliest.

Kindly go through the instructions before setting and dispatching the question papers. You are also requested to prepare the ANSWER KEY of the questions sets. Question papers and answer keys shall be sent preferably by password protected email to the Controller of Examinations (controller@shcollege.ac.in), or in compact disc. The soft copies in compact disc or in case of hard copies, should be enclosed in the envelop provided and then put in the cloth lined cover and dispatch in the above mentioned address as 'CONFIDENTIAL'. Transmission receipt, if any, of courier services or postal receipt must be affixed in the remuneration bills for reimbursement.

Password may be forwarded to the Mobile No. 9447508878 along with Course Code.

Last date of receipt of question paper is 19.08.2017.

**Yours Sincerely** 

**Controller of Examinations** 

**EXAM CONFIDENTIAL:** 

For any Information contact only - 9447508878, 9495779899.

To

MR. TIJI THOMAS, ASSO. PROFESSOR, DEPT. OF COMPUTER APPLICATIONS, MAR ATHANASIOS COLLEGE FOR ADVANCED STUDIES, THIRUVALLA

List of Question Papers & Answer keys to be prepared:

Course code	Title	No. of Sets	Marks	Hours
16U1CRBCA1	COMPUTER FUNDAMENTALS AND ORGANIZATION	2	75	3

## CMS COLLEGE KOTTAYAM (AUTONOMOUS) (Affiliated to Mahatma Gandhi University, Accredited by NAAC at 'A' Grade)

Kottayam 686001, Kerala, India, Tel: 0481 2566002 www.cmscollege.ac.in



Date: 06/03/2018

CMS/CE/ 297 /18

Dr.Beena Cherian
Department of Homescience
MACFAST
Thiruvalla

Dear Madam,

Greetings from CMS College, Kottayam (Autonomous) I am glad to inform you that you have been appointed as Question Paper Setter for the Second semester UG EXAMINATIONS APRIL 2018. You are requested to prepare One Question Paper strictly in conformity with the syllabus.

This offer is made on the distinct understanding that you have no near relatives appearing for the examinations for which you have been appointed as Question Paper Setter. You are requested to furnish the acceptance letter with the address of communication and contact number for further communications. In case of any inconvenience kindly inform the matter in the number given below and return the materials at the earliest.

Kindly go through the instructions before setting and dispatching the question papers. You are also requested to prepare the **ANSWER KEY** of the question paper. Question papers and answer keys shall be submitted to the email id: *controller@cmscollege.ac.in* 

Last date for submission of question paper is 25th March 2018.

Yours Sincerely,

Sd/-

Dr. Tomy Mathew

Controller of Examinations

List of Question Papers & Answer keys to be prepared:

HS1712102	HUMAN PHYSIOLOGY & MICROBIOLOGY	1	60	3hrs
Course code	Title	No. of Sets	Total Marks	Time

**EXAM CONFIDENTIAL:** for any information contact only 9961339584



# St Berchmans College

A u t o n o m o u s College with Potential for Excellence Reaccredited by NAAC with A Grade

"CONFIDENTIAL"

No. SBAC/2018/UG-14/SEM-4/Sup 401-5-12

Date:24/01/2018

CHANGANASSERY, KERALA

To

Mr Tiji Thomas Mac Fast Tiruvalla Ph-9447918374

Sub: IV Sem. UG Exam- Appointment of Chairman and members of Board of Question setters Sir,

I am happy to inform you that you are appointed as the Chairman/a member of the Board of Question setters for IV Semester UG Degree Supplementary Examination March 2018 of the college. Kindly prepare question paper for the under noted courses.

- 1. MICROPROCESSOR AND PC HARDWARE
- 2. SYSTEM ANALYSIS AND DESIGN
- 3. VIHUAL PROGRAMMING TECHNIQUE

You are requested to prepare One set of question paper each. The soft copies shall be in M S word/page maker/LATEX format. Please send soft copies of question paper and scheme of valuation to the controller of examinations in the e-mail id: <a href="mailto:cesbcollege@gmail.com">cesbcollege@gmail.com</a> on or before 23<sup>rd</sup> February 2018. (Hard copy required). On receiving the soft copies of question paper, scanned soft copies of duly signed vouchers, the remuneration will be settled without any delay. After sending the question papers, the setter should destroy all manuscripts/ soft copy of the same with them and ensure the secrecy of the question papers. While setting the question paper please ensure the standards of question paper described below.

- → The questions cover broad areas of the entire syllabus as reflected in the list of text books prescribed for the concerned course and no question is asked beyond the scope of the syllabus.
- → The questions shall not be a mere reproduction of questions from text books and questions set for earlier examinations.

- → The question paper has to be set in such way that all the types of skills are tested, e.g. knowledge, understanding and application.
- → The composition of the question papers shall have a mixture of questions of different levels as follows:

Intermediate level of difficult questions: 30%

Advanced level Questions that can be answered by intelligent students only: 20%

- ★ An average student should be able to pass the examination, while it should be challenging to secure more than 80% marks.
- ♦ An average student should be able to answer all the questions in the time available.

Yours sincerely,

Controller of Examinations.

### Enclosures.

- 1. Appointment Order
- 2. Syllabus of concerned course/paper.
- 3. Model question paper
- 4. Bill for remuneration and TA/DA as applicable

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# St Berchmans College Founded 1922 Aut on a many still College with Potential for Excellence Reaccredited by NAAC with A Grade

CHANGANASSERY, KERALA

"CONFIDENTIAL"

No. SBAC/2018/UG-14/SEM-4/Sup 409

Date:24/01/2018

To

Mrs. Phijo J. Cherickal Assistant professor Department of Computer sciences MCFAST Tiruvalla E-Mail: phijo@macfast.org

Mob No: 9495216160

Sub: IV Sem. UG Exam- Appointment of Chairman and members of Board of Question setters

Sir,

I am happy to inform you that you are appointed as the Chairman/a member of the Board of Question setters for IV Semester UG Degree Supplementary Examination March 2018 of the college. Kindly prepare question paper for the under noted course.

Data base Management system

You are requested to prepare One set of question paper. The soft copies shall be in M S word/page maker/LATEX format. Please send soft copies of question paper and scheme of valuation to the controller of examinations in the e-mail id: <a href="mailto:cesbcollege@gmail.com">cesbcollege@gmail.com</a> on or before 23<sup>rd</sup> February 2018. (Hard copy required). On receiving the soft copies of question paper, scanned soft copies of duly signed vouchers, the remuneration will be settled without any delay. After sending the question papers, the setter should destroy all manuscripts/ soft copy of the same with them and ensure the secrecy of the question papers. While setting the question paper please ensure the standards of question paper described below.

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Yours sincerely,

Controller of Examinations.

### Enclosures.

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- 2. Syllabus of concerned course/paper.
- 3. Model question paper
- 4. Bill for remuneration and TA/DA as applicable

Note: The rate of remuneration for question paper setter: Rs. 750 for each question paper and Rs. 750 for each scheme of valuation, if any

Note: All communications regarding question paper setting shall be addressed to Dr. Jomon K V, Additional Controller of Examination, St Berchmans College, Changanassery, Kottayam, Kerala. PIN 686101, Mob: 9447810246.



## Alphonsa College, Hala

Ph: 04822-212447 Fax: 04822-216447

### ARUNAPURAM P.O. PALA, KOTTAYAM (Dist.) KERALA STATE, S. INDIA - 686 574

: aicspala@rediffmail.com

aics\_pala@yahoo.co.in

Website: www.alphonsacollege.org

### Affiliated to Mahatma Gandhi University & Accredited by NAAC

No.

Date 21 03 2018

### **DUTY CERTIFICATE**

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No. of days duty

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No. of intervening holidays

Chief Superintendent

CFP-67. "STRICTLY CONFIDENTIAL

## APPOINTMENT ORDER

MAHATMA GANDHI UNIVERSITY

Priyadarsini Hills Kottayam- 686560 Kerala

Date: 21.2.18

EJ .........

### CONTROLLER OF EXAMINATIONS

Telephone 0481-2731000

Dear Sir / Madam,

I request you to value the enclosed answer book(s) ( as detailed below ) using the original valuation scheme and let me have the book(s) immediately. The marks awarded should not be shown against the answers in the answer book(s) but should be entered on the facing sheet in respect of each answer books and also any communications in this regard should be sent to my address given above by 'REGISTERED POST' positivel within two day of receipt of the answer books. PLEASE WRITE 'PERSONAL' ON THE PARCEL.

Your appointment to do this revaluation has to be kept strictly confidential and clarification required, if any relating to this assignment should be obtained directly from the undersigned and not from any other officer in the University. For special Instructions to Examiners appointed for revaluation of answer books, please see overleaf . THE TOTAL MARKS AWARDED SHOULD BE ROUNDED OFF

N.B. Question paper and scheme should be returned after every valuation along with the valued answer books.

To,

Sri/Smt Beena Chesian Dean, Pent of FIQA.

MACFAST, Thierverlla.

Examination & year

Subject

S1 135c HOV16

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Enclosures

1. Answer book (s)

2. Form(s) for entering marks

3. Question paper (s)

4. Scheme (s)

5. Remuneration Bill form.

Yours Sincerely

CONTROLLER OF EXAMINATIONS

സെപ്യൂട്ടി രണ്ട് പ്രദ് VII (പരീക്ഷ)

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Instruction Ove



### മഹാത്മാഗാന്ധി സർവ്വകലാശാല

(ഫോൺ: 0481-2733649) ഇ.മെയിൽ : eb-ar11@mgu.ac.in

നം.ഇ.ബി.3/1/111/2017

19.01.2018

പ്രേഷകൻ

പരീക്ഷാ കൺട്രോളർ

സ്വീകർത്താവ്

ശ്രീ/ശ്രീമതി <u>(\$ സ വഗ്റ്റസ്</u> ബയോ ഇൻഫൊർമാറ്റിക്സ് വിഭാഗം,

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നൂർ/മാഡം.

Ms. Treesa Varghese had been appointed as Solo Examiner for 3rd Semester MSc Bioinformatics Examination

വിഷയം:- മൂന്നാം സെമസ്റ്റർ എം.എസ്.എസി. ബയോ ഇൻഫൊർമാറ്റിക്സ് (സി.എസ്.എസ്-2016 അഡ്മിഷൻ റഗുലർ-2016 അഡ്മിഷൻ മുതൽ-ഇമ്പ്രൂവ്മെൻറ്/സപ്ലിമെൻററി)ഡിഗ്രീ പരീക്ഷാ, ഡിസംബർ 2017-പരിശോധകരുടെ (തിയറിയും പ്രാക്ടിക്കലും) നിയമനം-സംബന്ധിച്ച്

. മൂന്നാം സെമസ്റ്റർ. എം.എസ്.സി. ബയോ ഇൻഫൊർമാറ്റിക്സ്\_(റഗുലർ/സപ്ലിമെൻററി) ഡിഗ്രി പരീക്ഷ, ഡിസംബർ 2017 –ൻെറ മൂല്യനിർണ്ണയസമിതിയിലേക്ക് താങ്കളെ സോൾ എക്സാമിനർ ആയി നിയമിച്ചിരിക്കുന്നു.

താങ്കളുടെ ബന്ധുക്കൾ ആരും തന്നെ ഈ പരീക്ഷ എഴുതുന്നില്ല എന്ന ഉത്തമ വിശ്വാസത്തിൻറെ അടിസ്ഥാനത്തിലാണ് ഈ നിയമനം. മൂല്യ നിർണ്ണയവുമായി ബന്ധപ്പെട്ട് സർവ്വകലാശാല കാലാകാലങ്ങളിൽ പുറപ്പെടുവിക്കുന്ന നിയമങ്ങളും, ചട്ടങ്ങളും, നിർദ്ദേശങ്ങളും താങ്കൾ നിർബന്ധമായി പാലിച്ചിരിക്കണം. ഈ ചുമതല ഏറ്റെടുക്കുന്നതിൽ താങ്കളുടെ ഭാഗത്ത് നിന്ന് ഏതെങ്കിലും തരത്തിലുള്ള വീഴ്ച ഉണ്ടാകുന്ന പക്ഷം, എം.ജി. സർവ്വകലാശാല ആക്റ്റ് 1985, സെക്ഷൻ 88 സബ് സെക്ഷൻ 2 പ്രകാരം താങ്കൾക്കെതിരെ ഉചിതമായ തൃന്നും പരിച്ചു കൊള്ളുന്നു.

GANDAH KOTTAYAM CO

വിശ്വസ്തതയോടെ (ഒപ്പ്) അസിസ്റ്റൻറ് രജിസ്ട്രാർ – 11(പരീക്ഷ) പരീക്ഷാകൺട്രോളർക്കു വേണ്ടി

ഉത്തരവിൻ പ്രകാരം പ്രിക്കാരം സെക്ഷൻ ഓഫീസർ

ചെയർമാൻ :\_ശ്രീ.സ്റ്റീഫൻ ജെയിംസ്, മാക്ഫാസ്റ്റ് കോളേജ്, തിരുവല്ല മൊബ്:9746935363 മൂല്യനിർണ്ണയത്തിന് താങ്കൾ താൽപ്പര്യപ്പെടുന്ന വിഷയം ചെയർപേഴ്സണെ അറിയിക്കേണ്ടതാണ്.

TIME LIMIT
'STRICTLY CONFIDENTIAL

## APPOINTMENT ORDER MAHATMA GANDHI UNIVERSITY

Priyadarsini Hills

Kottayam- 686560

26678

Kerala

Date: 21-07-17.

Yours Sincerely

EJ 7 17

### CONTROLLER OF EXAMINATIONS

Telephone 0481-2731000

Dear Sir / Madam,

I request you to value the enclosed answer book(s) (as detailed below) using the original valuation scheme and let me have the book(s) immediately. The marks awarded should not be shown against the answers in the answer book(s) but should be entered on the facing sheet in respect of each answer books and also any communications in this regard should be sent to my address given above by 'REGISTERED POST' positively within two day of receipt of the answer books. PLEASE WRITE 'PERSONAL' ON THE PARCEL.

Your appointment to do this revaluation has to be kept strictly confidential and clarification required, if any relating to this assignment should be obtained directly from the undersigned and not from any other officer in the University. For special Instructions to Examiners appointed for revaluation of answer books, please see overleaf. THE TOTAL MARKS AWARDED SHOULD BE ROUNDED OFF

N.B. Question paper and scheme should be returned after every valuation along with the valued answer books.

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To,	UA CHERLAN	70~	CONTROLLER OF പ്രപുട്ടി രജിസ്ട്രാർ	EXAMINATIONS
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## MAHATMA GANDHI UNIVERSITY

### **DUTY CERTIFICATE**

विद्या अस्तमञ्जूत		
91600 Certified that	15-Samuel, K	MACFAST Chuvalla.  meeting / Examination Duty held at the
Dept of Compi	Pass Board / All Examiners I	neeting / Examination Duty held at the
has attended Pre-Valuation Board /	ersity/ P.D. Hells	
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PLACE : P. O. Hills

DATE : 26 2 18

For CONTROLLER OF EXAMINATIONS, MAHATMA GANDHI UNIVERSITY.

## SCHOOL OF PURE AND APPLIED PHYSICS MAHATMA GANDHI UNIVERSITY

No.SPAP/3020/2011

Date:

20 10 11

### DUTY CERTIFICATE

This is to certify that Spi/Smt. PHI So 3. CHERICAR
Dept of Court Apply College MACFAIT
has attended the Ph D Counselling of May Samue held
at this Department on 20 / 10/17



DIRECTOR
School of Pure & Applied Physics
Mahatma Gandhi University
Kottayam