

MAR ATHANASIOS COLLEGE FOR ADVANCED STUDIES TIRUVALLA (MACFAST)

CONTENT

Integration of Cross Cutting Issues into the Curriculum

- 1. Professional Ethics
- 2. Gender
- 3. Human Values
- 4. Environment and Sustainability





MAR ATHANASIOS COLLEGE FOR ADVANCED STUDIES TIRUVALLA (MACFAST)

Courses/ activities/ seminars/ webinars initiated in college for integrating cross cutting issues into the curriculum

Professional Ethics	Business Ethics & Corporate Governance	
Gender	Entrepreneurship Development	
	Webinars/Seminars organized by Women Cell	
Human Values and Ethics	Business Ethics & Corporate Governance	
	Value added course by Communication Skill	
	Development Council	
Environment &	Environmental Science	
Sustainability	Environmental Management	
	Activities/webinars/seminars by NSS and Forestry Club	

Pathanamthitta

Fr. Dr. CHERIAN J KOTTAYIL
PRINCIPAL
Mar Athanasios College For Advanced Studies
Tiruvalla- 689101, Kerala

MAR ATHANASIOS COLLEGE FOR ADVANCED STUDIES TIRUVALLA (MACFAST)

The college has a strong lineage of providing dynamic and updated curriculum by incorporating add on courses and value added programs. It has always focused on environmental issues, and on improving human values and professional ethics. Foe inculcating value system among the students, the college integrates departmental programs and co-curricular activities to address crosscutting issues on gender, env ironment, human values and professional ethics. The efforts taken by the college for integrating the crosscutting issues into the curriculum are narrated below.

[a] Professional Ethics

The Department of Management Studies offers a course on Business Ethics for the third semester students and the course discusses and analyses management lessons from Arthashastra, Vedas, Mahabharatha, Bible and Quran. It also tries to enlighten students regarding ethical principles in business, work ethos and values and also regarding the importance of Karma to managers.

[b] Gender

- The second semester of MBA program has a course on Entrepreneurship Development that instills a spirit of entrepreneurship and also the status of entrepreneurship ventures in India including women entrepreneurship.
- The women cell of MACFAST was established in May 2014. The Women's Cell in the College was started with the view of creating awareness about important issues related to women and provides a forum for discussion and deliberation on a range of issues such as one's body, sexuality and gender. The women cell organizes webinars/ seminars on gender bias, stereotyping, gender equality and women's right.

[c] Human values and Ethics

- The Department of Management Studies offers a course on Business Ethics for the third semester students and the course introduces Ethics as an important Component in Business Administration and focus on creating awareness regarding the relevance and role of Indian ethos in Business. The course also discusses and analyzes relevant Case Studies related to ethics and values from the Business World
- Value added course on Communication Skill Development

The institution has a communication skill development council to guide the soft skill development of students. The value added course aim in improving the soft skill of students and thereby molding them into competent professionals and the major objective of the program includes

- Gaining active listening and responding skills
- Looking at the body language
- Increasing confidence
- > Filling up the communications tool kit

[d] Environment and Sustainability

Value added course titled Environmental Science

The course primarily focuses on making the students aware about the environment around. The objective of the course includes the following:

- Inculcate a scientific approach in the students while encouraging them to observe their surroundings which would in turn help them to formulate creative questions and pursue those to find sustainable solutions.
- To create a better understanding of the ecosystem and biomes and thus molding them into responsible citizens who are capable of supporting as well as promulgating sustainability.
- The first semester of MBA program has a course on Environmental Management and it focuses on creating an awareness regarding importance, framework of Natural Environment, Importance of Protection of Natural Resources, create awareness regarding pollution, waste management and also sustainability.
- College has instituted 'Forestry Club' and NSS that emphasis on organizing activities/ seminars/ webinars in the area of environment and sustainability. The forestry club focuses on sensitizing the student community about forest wealth, the importance of its conservation, and to educate society about environment conservation
- Strict adherence to Green Protocol is implemented in the Plastic-free campus. The
 college organizes awareness campaigns about proper waste disposal and Personal
 hygiene, invited talks on themes incorporating Biodiversity and Environment
 protection.

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MAR ATHANASIOS COLLEGE FOR ADVANCED STUDIES TIRUVALLA (MACFAST)

Integration of Cross Cutting Issues relevant to
Professional Ethics

Syllabus Extract

MB010209	Course Viva II		50	2
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The core courses in third semester are presented in the Table given below. There are two full credit core courses in third semester, both intended to provide basic level of knowledge to the participants. The course Business Ethics & Corporate Governance shall be taught and evaluated as a Case Study paper. The participants are required to analyse case studies in the Indian context. This recommendation is based on the guidelines provided by AICTE in the Model Curriculum 2018.

Semester III - Core Courses

Course Code	Course Title	Continual Evaluation (Marks)	University Evaluation (Marks)	No. of Credits
MB010301	Big Data & Business Analytics	40	60	4
MB010302	Business Ethics & Corporate Governance	40	60	4
MB010303	Course Viva III		50	2

There is only one core course in semester 4, which is expected to provide working level of knowledge to the participants. The core courses including viva-voce in fourth semester are presented in the Table given below.

Semester IV - Core Courses

Course Code	Course Title	Continual Evaluation (Marks)	University Evaluation (Marks)	No. of Credits
MB010401	Strategic Management	40	60	4
MB010402	Course Viva IV		100	2

4.3 Elective Courses

All elective courses across functional areas carry 3 credits each. The MBA Programme shall be offered in Dual specialization scheme (two functional areas are to be selected by a student). Two courses from each of the opted functional areas are to be selected during a semester. In third semester, $2 \times 2 = 4$ and in fourth semester $2 \times 2 = 4$ are to be selected by the students.

Choice of Elective Area

A candidate is expected to select two functional areas subject to the following criteria:

- i) His / Her own choice based on preference, skills and aptitude
- ii) The availability of Faculty Members specialised in different functional areas in the affiliated colleges and required infrastructure.
- iii) Job market realities and opportunities in a functional area

The final decision pertaining to offer of specialisation choice shall be by the Director / Principal of the affiliated colleges.

The following areas of specialisations are offered by the University in the third and fourth semesters.



5.2Roadmap for Analytics Capability Building – Challenges in Datadriven Decision Making and future 5.3 Importance of Analytics in Finance, Marketing & HRM	4 + 2
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Suggested Readings:

- 1. U. Dinesh Kumar Business Analytics Wiley
- 2. Foster Provost & Tom Fawcett Data Science for Business O'reilly
- 3. Anasse Bari, Mohamed Chaouchi, and Tommy Jung Predictive Analytics for Dummies -
- 4. Hadley Wickham & Garrett Grolemund R for Data Science O'reilly
- 5. James R. Evans, Business Analytics: Methods, Models & Decisions, first edition, Prentice Hall

Learnir	ng Outcomes
1.	Use R to create basic plots
2.	Identify and apply appropriate Analytic Technique to solve Business Problem
3.	Derive Actionable insights from data for Decision Making

Notes:

The following tools are recommended based on popular usage in Industry and to give practical exposure to Management Students in affiliated Colleges. Practical Training Sessions with evaluation on these Software shall be part of Continual Evaluation.

- 1. MS Excel: Data Cleaning tools, Pivot Table, Advanced Formulas, Power Pivot\
- 2. Power BI
- 3. Tableau
- 4. R Programming
- 5. SaS (optional)
- 6. Python (optional)

Course Code MB010302		Course Title	Semester &Level of Knowledge	Type of Course& No. of Credits Core Course 4	
		BUSINESS ETHICS AND CORPORATE GOVERNANCE	S3 Basic		
		Course Object	ive		
1.	To in	introduce Ethics as an important Component in Business Administration		miniatusti	
2.	Top	provide the Participants the Relevance and Role of Indian Practices in Busines			
3.	100	Piscuss and Analyse relevant Case Studi n the Business World	es related to Indian l	Ethos and Values	
Module No.	Title	&Contents		No. of Sessions LT (Indicative)	



1.	INDIAN ETHOS FOR MANAGEMENT	
	1.1 Relevance of Indian Ethos and Values	
	1.2 Principles practiced by Indian Companies	
	1.3 Management Lessons from Vedas, Mahahharatha, Rible & Ouron	3+3
	All Overview - Kautilya's Arthashastra	313
	1.4 Indian Heritage in Business Management - Production &	
-	Consumption	
2.	INDIAN PRACTICES	
	2.1 Indian Vs Western Management	
	2.2 Work Ethos and Values for Indian Managers	
	2.3 Stress Management - Meditation for Mental Health - Pole and	
	importance of Yoga	3+3
	2.4 Contemporary Approaches to Leadership	3.13
1	2.5 Indian System of learning - Gurukul System - Importance of	
	Karma to Managers	
3.	INDIAN VALUE SYSTEM	
	3.1 Work Ethos and Values for Indian Managers	
	3.2 Relevance of Value Based Management in Clobal Chan-	3 +2
	importance of value on Stakeholders	3 +2
	3.3 Value System in Work Culture	
-	3.4 Secular Vs Spiritual Values	
4.	NEED FOR ETHICS	
	4.1 Understanding the Need for Ethics	
	4.2 Ethical Principles in Business	
	4.3 Theories of Ethics – Absolutism Vs Relativism	3 + 2
	4.4 Kohlberg's Six Stages of Moral Development (CMD)	3+2
	4.5 Managing Ethical Dilemma - Characteristics - Ethical Decision	
-	Making, Ethical Reasoning	
5.	CORPORATE GOVERNANCE	
	5.1 Corporate Governance Initiatives in India – Committees &	
	Commissions	
	5.2 Corporate Governance – Theories and Models – Corporate	4+3
	Disclosure -	4+3
	5.3 Corporate Social Responsibility (CSR) and its Significance in	
	Dustriess	
	5.4 Concept of Social Audit and its Relevance – Whistle Blowing –	
	1 Tade Secrets	
	5.5Scams and Scandals in Corporate Governance in India	

Suggested Readings:

- 1. S.K. Bhatia Business Ethics & Managerial Values Deep and Deep
- 2. Joseph A. Petrick, John F. Quinn Management Ethics Sage Publications, New Delhi
- 3. Sherlekar Ethics in Management, Himalaya Publishing, New Delhi
- 4. C.V.S. Murthy Business Ethics & Corporate Finance Himalaya Publishing House
- 5. Manisha Paliwal Business Ethics New Age International, New Delhi

1	The Participants 20
**	The Participants will understand the importance of Ethics in Business
	Administration Business





MAR ATHANASIOS COLLEGE FOR ADVANCED STUDIES TIRUVALLA (MACFAST)

Integration of Cross Cutting Issues relevant to

Gender

Syllabus Extract

vi. Self-Learning - Importance of Course Plan

For the Foundation Programme, a maximum of 48 hours is allotted (6 hours per day \times 8 days). All affiliated colleges are required to complete the foundation programme within the stipulated time. The Principal / Director/Head of the Department shall ensure the completion of foundation programme with an element of evaluation. The documents pertaining to foundation programme (Schedule, Content, and Evaluation) are to be submitted during inspection by the University.

4.2 Core Courses

There are 19 core courses in the MBA programme across four semesters. Core courses provide multi-disciplined domain knowledge and skills at the basic and working level to the participants. These core courses lay strong foundation to management concepts which can be further studied in-depth during the elective phase. A course which carries 3 or 4 credits is considered as a full credit course.

Semester I - Core Courses

Course Code	Course Title	Continual Evaluation	University Evaluation	No. of
MB010101	Management Concepts & Organizational Behaviour	(Marks) 40	(Marks) 60	Credits
MB010102	Business Communication			7
MB010103	Managerial Economics	40	60	4
MB010104	Accounting for Management	40	60	4
MB010105	Quantitative Methods	40	60	4
MB010106	Legal Environment of Business	40	60	4
MB010107	Environment Management	40	60	4
MB010108	Course Viva I	40	60	4
	Tarial Tarial		50	2

The core courses in second semester are presented in the Table given below. Certain core courses in second semester are intended to provide basic level of knowledge while other courses are expected to impart knowledge at the working level.

Semester II - Core Courses

	Semester II - Core Cour.	ses		
Course Code	Course Title	Continual Evaluation	University Evaluation	No. of
MB010201	Financial Management	(Marks)	(Marks)	Credits
MB010202	Marketing Management	40	60	3
MB010203	Human Resources Management	40	60	3
MB010204	Operations M.	40	60	3
MB010205	Operations Management	40	60	3
MB010206	Management Science	40	60	3
111111111111111111111111111111111111111	Management Information Systems & Cyber Security	40	60	3
MB010207	Business Research methods			5
MB010208	Entrepreneurship Development	40	60	4
	pronount Development	40	60	4



Course	Code	Course Title	Samuel Of 1	1 1000
MB010		TS	Semester &Level of Knowledge	Type of Course& No. of Credits
MIDUIU	208	ENTREPRENEURSHIP DEVELOPMENT	S2 Basic	Core Course 4
			logtives	
1.	Course Objectives To Provide the Participants basic understanding about the Role a			
	Entre	epreneurship in an economy	rstanding about the Role	and Significance of
2.	To In	astill a Spirit of Entrepreneurship a		
3.	To m	ake the Participants aware chart	mong the Student Partic	ipants
	Enter	ake the Participants aware about t	ne Management of Sma	ll and Medium
Module		& Contents		
No.	11110	a contents		No. of Sessions
1.	INTR	ODUCTION TO ENTREPRENEURSHI	D	LT(Indicative)
	1.1 E	ntrepreneur and Entrepreneurship	P	
	1.2 Cl	haracteristics of Entrepreneurs – Ent	ronnon auni-1 C	
	-	Creativity, Problem Solving, Decision	n Making Competencie	1
	Le	eadership, Self-Analysis, Personal E	fficacy Culture 8 Val	n, 3 + 3
	1(1	aking benaviour, Technology Rac	kun	S,
	1.3 13	pes of Entrepreneurs	-	
	1.4 Role of Entrepreneur in Economic Development 1.5 Factors Affecting Entrepreneurial Growth in India			
			th in India	
2.	2.1 Steps in Entrepreneurial Process - Deciding Developing Marin			
ran mili			7	
	1410	anaging, Recognizing	3	
	2.2 Id	entification of Business Opportunit	ies for Small Business	- 6+3
	1.1	office ideas, screening of Project Idea	as Environment Comming	g 0 1 3
	an	a Opportunity Analysis: Technical An	altroic	-
	2.5 En	try Strategies - New Product, Franci	nising, Partial Momentum	,
	Up	onsorship & Acquisition		
3.	SMALL	rellectual Property - Creation & Prote	ction	
	3.1 Me	L ENTERPRISES AND ENTERPRISE L	AUNCHING	
	Ro	eaning of Small Scale – Rationale, Object of SMEs in Economic Development	ective & Scope of SMEs -	-
	Wo	le of SMEs in Economic Development omen Entrepreneurship in India – Pro	of India – An overview o	f
1	3.2 SM	E – Floating of SMEs – Registration –	No. 6 Prospects	6+3
	- M	fachinery & Equipment Selection	NOC from Pollution Board	
	3.3 Me	thods of Project Appraisal –Econor	nic Viability and M. I.	
- 1	1 00	SIDITILY		
	3.4 Rec	quirement of Financial Institutions	S - Projected Electric	
		tement i teparation		
4.	ROLE (OF SUPPORT INSTITUTIONS FOR SM	IEs	
1	4.1 GOV	vernment Policies for Small Scale Indu	etries (SSIs)	
	T.2 I\UI	e of Dics, SPCs, SIDBL Entrepreneurs)	nip Development	
	Inst	citutes (EDIs)		2+3



	4.3 Khadi and Village Industries Corporation / Board 4.4 Critical Appraisal of Support Institutions & Govt. Policies	
5.	CASE STUDIES ON ENTREPRENEURSHIP 5.1 Case Studies – Successful & Unsuccessful Entrepreneurs 5.2 Key Variables explaining Success / Failures 5.3 Industrial Sickness – Reasons 5.4 Discussion on Future of SMEs in India	2 + 4

Suggested Readings:

- Desai Vasant The Dynamics of Entrepreneurial Development and Management –Himalaya Publishing House
- 2. Donald F. Kuratko & Hodgetts Entrepreneurship: Theory, Process & Practice Cengage Learning
- 3. K. Ramachandran Entrepreneurship: Indian Cases on Change Agents TMGH New Delhi
- 4. Morse, Mitchell Cases in Entrepreneurship Sage South Asia Edition
- 5. Gupta C.B. and Srinivasan –Entrepreneurship Development in India Sultan Chand & Sons
- 6. Vasant Desai Project Management & Entrepreneurship Himalaya Publishing House

	Learning Outcomes
1.	The Participants will be provided basic insights into the Process of Entrepreneurship and its Nuances
2.	The Participants mayget inspired by the Spirit of Entrepreneurship
3.	The Participants will get an idea about the Status of Entrepreneurship Ventures in India including Women Entrepreneurship





MAR ATHANASIOS COLLEGE FOR ADVANCED STUDIES TIRUVALLA (MACFAST)

Integrating Cross Cutting Issues relevant to Gender

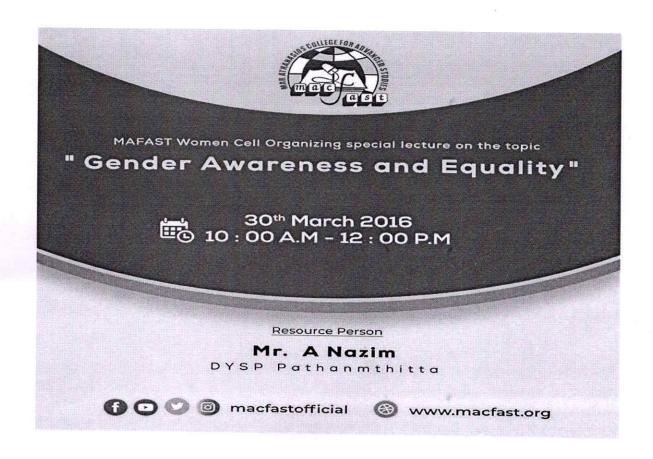
WOMEN CELL

The women cell of MACFAST was established in May 2014. The Women's Cell in the College was started with the view of creating awareness about important issues related to women and provides a forum for discussion and deliberation on a range of issues such as one's body, sexuality and gender. The women cell organizes webinars/ seminars on gender bias, stereotyping, gender equality and women's right. It helped the girl students to develop emotional maturity to deal with their day-to-day problems. It also encouraged staff members to extend their support, guidance to girl students in need. The objectives of the women cell of MACFAST included:

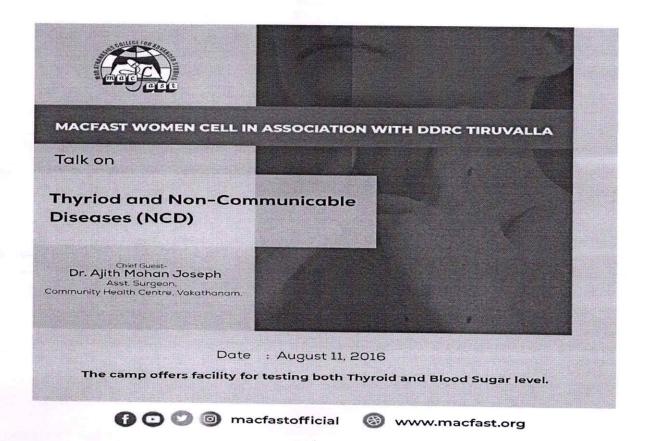
- 1. To spread awareness among girl students about maintaining healthy relationships with others.
- 2. To encourage girl students to discuss their problems with teachers without any hesitation
- 3. Helping girl students to develop assertiveness, optimism, and emotional maturity to deal with their day to day problems
- 4. To encourage staff members to extend their support, counsel and guidance to the girl students in need
- 5. To invite eminent personalities to give talks on various issues related to women
- 6. Empowering girl students to face future challenges.



7. To facilitate a gender-sensitive and congenial working environment for women employees and women students of MACFAST.







MACFAST Women Cell organized a Medical Camp on 11/08/2016 in association with DDRC Tiruvalla. The camp offered a facility for testing both Thyroid and Blood Sugar levels. As part of this initiative, a talk was arranged on the topic "Thyroid and Non-Communicable Diseases(NCD)" by Dr.Ajith Mohan Joseph (Asst. Surgeon, Community Health Centre, Vakathanam) which was held at the college auditorium from 10:00 am to 11:00 am.

The medical camp started at the conference hall from 11:00 am to 1:00 pm. Fees for the test wasRs. 50 per head and all were requested to kindly avail the facility. The programme was coordinated by selected students of MBA, MCA and Biosciences.

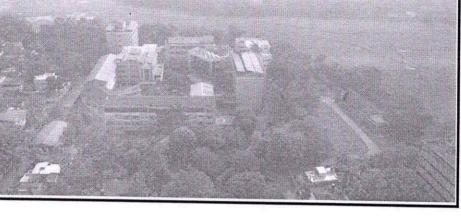


MACFAST Women Cell in association with M.G University union Organizing

One day Women's camp

27th February 2018

Venue : MACFAST College













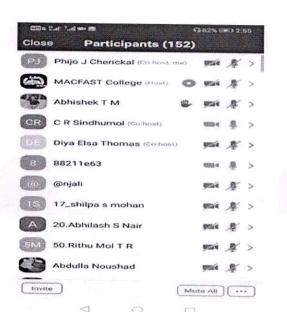


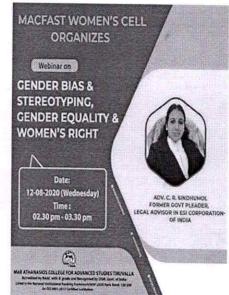


എം ജി സർവകലാശാല വനിതാ ക്യാമ്പ്

സെമിനാർ നടത്തി

തിരുവല്ല: മാക്ഫാസ്റ്റ് കോളജ് വുമൺ സെല്ലിന്റെയും പത്തനംതിട്ട ജ നമൈത്രി പോലീസിന്റെയും സംയുക്താഭിമുഖ്യത്തിൽ ജെൻഡർ അവ യർനസ് ആൻഡ് ഇകാളിറ്റി എന്ന വിഷയത്തിൽ ഡിവൈഎസ്പി എ നസിം ക്ലാസെടുത്തു. സെമിനാർ സിഐ ടി. മനോജ് ഉദ്ഘാടനം ചെ യ്തു. കോളജ് പ്രിൻസിപ്പൽ ഫാ. പ്രദീപ് വാഴത്തറമലയിൽ അധ്യക്ഷ ത വഹിച്ച ചടങ്ങിൽ വിദ്യാർഥി പ്രതിനിധി അഞ്ജിത ട്രീസ ജോസ്, അഡീഷണൽ എസ്ഐ എം.എസ്. സോമശേഖരൻ എന്നിവർ പ്രസം ത വഹ്വച്ച ചടങ്ങരെ വന്ദ്യാരഥ പ്രതന്നെധ്വ അഞജ്വത ട്രാസ ജോസ. അഡീഷണൽ എസ്ഐ എം.എസ്. സോമശേഖരൻ എന്നിവർ പ്രസം ഗിച്ചു. ജില്ലയിലെ പ്രമുഖ സാമൂഹ്യപ്രവർത്തകർ, ജനമൈത്രി സമിതി യംഗങ്ങൾ, കുടുംബശ്രീ അംഗങ്ങൾ, കോളജ് വിദ്യാർഥികൾ തുടങ്ങിയ വർ പങ്കെടുത്തു.









Chief Guest : Smitha Suraksha MD, Suraksha Group of Companies



International Women's Day Celebrations at MACFAST

Mar Athanasios College For Advanced Studies Thiruvalla in association with Women's Cell commemorated International Women's Day on March 10, 2021, in the college auditorium at 11 am. Mrs.SmithaSuraksha, CEO of Suraksha Group of Companies and Founder of Dyuti was the chief guest for the day. She is a woman entrepreneur whose relentless efforts made Suraksha Services, the largest domestic and commercial stove supplier and services in Kerala.Mrs.Smitha being a woman entrepreneur herself instilled in the students especially women, the spirit of self-motivation. She asked the students to not let any boundaries limit their dreams and to step out of their comfort zones. Students interacted with the chief guest and cleared their queries regarding the importance of start-up ventures and skills required for an entrepreneur. Prof. Varghese Abraham, Administrator of MACFAST presided over the program and he implored that women need to be respected and considered equal to men. Prof. BeenaCherian, Dean, and Dr. Jenny Jacob, Head, School of Biosciences also addressed the gathering of around 200 students





MAR ATHANASIOS COLLEGE FOR ADVANCED STUDIES TIRUVALLA (MACFAST)

Integration of Cross Cutting Issues relevant to

Human Values

Syllabus - Extract

MD010200	C YE Y		
MB010209	Course Viva II	50	2
		30	4

The core courses in third semester are presented in the Table given below. There are two full credit core courses in third semester, both intended to provide basic level of knowledge to the participants. The course Business Ethics & Corporate Governance shall be taught and evaluated as a Case Study paper. The participants are required to analyse case studies in the Indian context. This recommendation is based on the guidelines provided by AICTE in the Model Curriculum 2018.

Semester III - Core Courses

Course Code	Course Title	Continual Evaluation (Marks)	University Evaluation (Marks)	No. of Credits
MB010301	Big Data & Business Analytics	40	60	A
MB010302	Business Ethics & Corporate Governance	40	60	1
MB010303	Course Viva III	10	50	2

There is only one core course in semester 4, which is expected to provide working level of knowledge to the participants. The core courses including viva-voce in fourth semester are presented in the Table given below.

Semester IV - Core Courses

Course Code	Course Title	Continual Evaluation	University Evaluation	No. of
MB010401	Strategic Management	(Marks)	(Marks) 60	Credits
MB010402	Course Viva IV	10	100	2

4.3 Elective Courses

All elective courses across functional areas carry 3 credits each. The MBA Programme shall be offered in Dual specialization scheme (two functional areas are to be selected by a student). Two courses from each of the opted functional areas are to be selected during a semester. In third semester, $2 \times 2 = 4$ and in fourth semester $2 \times 2 = 4$ are to be selected by the students.

Choice of Elective Area

A candidate is expected to select two functional areas subject to the following criteria:

- i) His / Her own choice based on preference, skills and aptitude
- ii) The availability of Faculty Members specialised in different functional areas in the affiliated colleges and required infrastructure.
- iii) Job market realities and opportunities in a functional area

The final decision pertaining to offer of specialisation choice shall be by the Director / Principal of the affiliated colleges.

The following areas of specialisations are offered by the University in the third and fourth semesters.



5.1Introduction to Prescriptive analytics. Linear Programming Model Building, Assumptions of Linear Programming. (Theory only) 5.2Roadmap for Analytics Capability Building – Challenges in Datadriven Decision Making and future	4 + 2
5.3 Importance of Analytics in Finance, Marketing & HRM	

Suggested Readings:

- 1. U. Dinesh Kumar Business Analytics Wiley
- 2. Foster Provost & Tom Fawcett Data Science for Business O'reilly
- 3. Anasse Bari, Mohamed Chaouchi, and Tommy Jung Predictive Analytics for Dummies -
- 4. Hadley Wickham & Garrett Grolemund R for Data Science O'reilly
- 5. James R. Evans, Business Analytics: Methods, Models & Decisions, first edition, Prentice Hall

earnir	g Outcomes
1.	Use R to create basic plots
2.	Identify and apply appropriate Analytic Technique to solve Business Problem
3.	Derive Actionable insights from data for Decision Making

Notes:

The following tools are recommended based on popular usage in Industry and to give practical exposure to Management Students in affiliated Colleges. Practical Training Sessions with evaluation on these Software shall be part of Continual Evaluation.

- 1. MS Excel: Data Cleaning tools, Pivot Table, Advanced Formulas, Power Pivot\
- 2. Power BI
- 3. Tableau
- 4. R Programming
- 5. SaS (optional)
- 6. Python (optional)

Course (Semester &Level of Knowledge	Type of Course& No. of Credits	
MB0103	The state of the s	BUSINESS ETHICS AND CORPORATE GOVERNANCE		Core Course 4	
		Course Obje	ctive		
1.	To introduce Eth	ics as an important Com	nonent in Rusiness Ad	ministration	
2.	To introduce Ethics as an important Component in Business To provide the Participants the Relevance and Pole of Indian		and Role of Indian D	ministration	
3.	To provide the Participants the Relevance and Role of Indian Practices in Busin To Discuss and Analyse relevant Case Studies related to Indian Ethos and Value from the Business World		Ethos and Values		
Module Title &Contents			No. of Sessions LT (Indicative)		



1.	INDIAN ETHOS FOR MANAGEMENT	
-	1.1 Relevance of Indian Ethos and Values	10.
1	1.2 Principles practiced by Indian Companies	
	13 Management Lessons from Vodes Melall and Bull and	
	1.3 Management Lessons from Vedas, Mahabharatha, Bible & Quran – An Overview - Kautilya's Arthashastra	3+3
	14 Indian Haritaga in Business M	,
	1.4 Indian Heritage in Business Management - Production & Consumption	
2.	INDIAN PRACTICES	
2.		
	2.1 Indian Vs Western Management	
	2.2 Work Ethos and Values for Indian Managers	
	2.3 Stress Management - Meditation for Mental Health - Role and	
	Importance of Yoga	3 + 3
	2.4 Contemporary Approaches to Leadership	
	2.5 Indian System of learning – Gurukul System – Importance of	
3.	Karma to Managers	
3.	INDIAN VALUE SYSTEM	
	3.1 Work Ethos and Values for Indian Managers	
	3.2 Relevance of Value Based Management in Global Change –	3 +2
	Importance of Value on Stakeholders	
	3.3 Value System in Work Culture	
-	3.4 Secular Vs Spiritual Values	
4.	NEED FOR ETHICS	
	4.1 Understanding the Need for Ethics	
	4.2 Ethical Principles in Business	
	4.3 Theories of Ethics – Absolutism Vs Relativism	3 + 2
	4.4 Kohlberg's Six Stages of Moral Development (CMD)	5.2
	4.5 Managing Ethical Dilemma - Characteristics - Ethical Decision	
	Making, Ethical Reasoning	
5.	CORPORATE GOVERNANCE	
	5.1 Corporate Governance Initiatives in India – Committees &	
	Commissions	
	5.2 Corporate Governance - Theories and Models - Corporate	4+3
	Disclosure -	4+3
	5.3 Corporate Social Responsibility (CSR) and its Significance in	
	Dustiless	
	5.4 Concept of Social Audit and its Relevance - Whistle Blowing -	
	Trivacy frade Secrets	
	5.5Scams and Scandals in Corporate Governance in India	

Suggested Readings:

- 1. S.K. Bhatia Business Ethics & Managerial Values Deep and Deep
- 2. Joseph A. Petrick, John F. Quinn Management Ethics Sage Publications, New Delhi
- 3. Sherlekar Ethics in Management, Himalaya Publishing, New Delhi
- 4. C.V.S. Murthy Business Ethics & Corporate Finance Himalaya Publishing House
- 5. Manisha Paliwal Business Ethics New Age International, New Delhi

Learnin	g Outcomes	
1.	The Participants will understand the importance of Ethics in Business Administration	





MAR ATHANASIOS COLLEGE FOR ADVANCED STUDIES TIRUVALLA (MACFAST)

COMMUNICATION SKILL DEVELOPMENT COUNCIL

Communications is fundamental to the existence and survival of humans as well as to an organization. It is a process of creating and sharing ideas, information, views, facts, feelings, etc. among the peopleto reach a common understanding. Effective Communication is significant for professionals in the organizations so as to perform the basic functions of management, i.e., Planning, Organizing, Leading and Controlling.

A professional may be highly qualified and skilled but if he does not possess good communication skills, all his ability becomes irrelevant. A professional must communicate his directions effectively to the subordinates to get the work done from them properly. With this understanding MACFAST constituted Communication Skill Development Council, specifically to engage with activities that enable a student to cater his future needs of communication. Moreover, institutions like MACFAST look into the prosperity of its students in terms of placing his to a better company where communication skills play a major role.

Objectives

The main objective of CSDC is to tap on the interest of the students in communication: to refresh, restart and develop further oral and written academic proficiency in English by inculcating knowledge, in order to sustain learning and professional training and to enhance their social integration in the localand global world. The department would enable the students to acquire proficiency, both in spoken (oral) and written language. It is expected that at the end of the module, the student will be able to develop comprehension skills, improve vocabulary, use proper grammar, acquire writing skills, correspond with others and enhance skills in spoken English.

Expected outcome

- Confidence
- · Command over Business Language
- Disciplined Behaviour
- Improved Teamwork

CSDC COoxdenatur.



Activities of Department of Management studies

Syllabus

Sl.No	WEEK	ACTIVITY	Area of language proficiency covered
1	Week 1		, _
		Ice breaking	
		Self introduction	SPEAKING WRITING
		Grammar	LISTENING READING
	=	Corporate Grooming	
		Extempore	
2	Week 2	Spell Bee	
		Grammar	
		Role play	SPEAKING USTENING
		Lexical Vocab Enrichment	
			WRITING READING
		Grammar	
		Critical thinking (Exercises)	
		TED Talks	
		Lexical Vocab Enrichment ((students)	
3	Week 3	Grammar	
		Reasoning	WRITING
		Debate	The second secon
			speaking Listening
		Grammar	
		Picture description	
	-	Lexical Vocab Enrichment(students)	

1	Week 4	Grammar	SPEAKING
		Homophone	WRITING
		Story telling	
	1.	Idioms and phrases	READING
		Grammar	
		Précis writing	
		Kinesics	
		Jumbled words	
5	Week 5	Debate	
		Grammar	
		Translation exercises	
		Reasoning exercises	SPEAKING WRITING
			LISTENING
		Brain Teaser - language	1
		Letter writing- Cover / Application / Request / Apology	
6	Week 6	Letter writing- Cover / Application / Request / Apology	WRITING
		Connecting the dots	LISTENING SPEAKING
_	-	Book review	
		Grammar	
	12	Leadership games	# E



Week 7	JAMW (Just A Minute Writing)	
	Grammar	SPEAKING WRITING
	Report writing	
		LISTENING
	Speech	Control of the Contro
	handling)	<u> </u>
Week 8	1	READING WRITING
	•	SPEAKING USTENING
	Sales talk	
	Grammar	
Week 9	Resume building	WRITING READING
	Negotiation skill exercise	
	Board meetings	SPEAKING LISTENING
Week	Group Discussion	
10		SPEAKING LISTENING
	Group Discussions	
**		READING
Week	Personal interview	
11		SPEAKING LISTENING
9	Stress interview	SPEAKING LISTENING
		WRITING
	Week 9 Week 10	Grammar Report writing Speech Role play (HR issues, grievance handling) Week 8 Reading Comprehension / Poetry works Student ted talks (Crowd oriented) Sales talk Grammar Week 9 Resume building Negotiation skill exercise Board meetings Week 10 Group Discussion Group Discussions

* MACFAST Tiruvalla - 689 101

12 Wee 12	k Student presentations	SPEAKING WRITING
	Student presentations	LISTENING

Expected outcome • Confidence

- Confidence
 Command over Business Language
 Personality Development
 Disciplined Behaviour
 Analytical Capabilities
 Critical Thinking

- Improved Teamwork



COMMUNICATION SKILL DEVELOPMENT COUNCIL

Phase III Activities for the Academic Year 2020-21

Program Overview and Schedule

Activity: Presentations on Contemporary and Non-contemporary Economic Issues, HBR Article Reviews and Book Reviews.

Objectives: This activity is designed to enhance the business knowledge on contemporary and non-contemporary aspects. HBR Article Review and Book Review provide deeper understanding of concepts related to management. The indented outcomes of the program are

i. To develop the professional presentation skills of young MBA aspirants so as to withstand the demands in their professional life.

ii. To develop the leadership qualities with a strong ethical background to efficiently and effectively manage business amidst of environmental turbulences

iii. To nurture communication skills to enable young MBA aspirants to competently communicate in the workplace

General Guidelines:

- 1. The students have to prepare the presentation based on the allotted theme. There may be changes to the allotted dates due to external webinars or examinations.
- 2. The presentation has to be done individually and the topic selected should be non-repetitive in nature.
- 3. The maximum time allotted for presentation shall be 20 min and followed by 10 min Q and A
- 4. There should be at least 5 slides specially for covering the content. you are advised to follow the below given pattern
 - Slide 1- Heading, Presenter Details
 - Slide 2,3,& 4 Content
 - Slide 5 Your Point of View on The Topic
- 5. The current presentations will be through an online platform, Zoom and any change in this regard will be intimated to all.
- 6. Students need to enroll into the Google Classroom with class code **joiducf**, created for this purpose and need to post the PPTs one day before the presentation. Students have to accommodate any suggestions for improvement from the faculty members via Google classroom.
- 7. There shall not be any last minute changes to the presentation.
- 8. Participation is compulsory.
- 9. The presenter will be awarded with a Certificate of Business Presentation

Instructions to be followed during the online presentations:

- i. Kindly download the latest Zoom application (version 5) on your device and use your own name as the display name in zoom. This will help to identify and avoid duplications.
- ii. Participants must join the sessions 5 min before the scheduled time.
- iii. Before entering the virtual room, make sure the microphone is muted. Let the presenter's video & screen be on.
- iv. If you have any questions with regards to the presentation, the respective person may unmute & ask the question after the presentation. The hand raise symbol or chat facility in zoom can be also used.

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Schedule:

SL No	Date	Name of the Student	Topic Category	Faculty Allotment
1	23/07/20	Rejin Varghese Mathew	Non Contemporary	Dr.Ashalakshmi R.K
2	23/07/20	Shebin Thampy	HBR Articles	Arun Prem
3	28/07/20	Achsah Saji	Contemporary	Jerly Akku Cherian
4	28/07/20	Allen V Philip	Book Review	Tintu Joseph
5	30/07/20	Jisha Varghese	HBR Articles	Dr. V.P.Vijayamohan
6	30/07/20	Sruthi P G	Non Contemporary	Dr.Neethu Ann Georgie
7	04/08/20	Amalu Velappan	Book Review	Dr. Ajai Krishnan G
8	04/08/20	Nikila Mariam John	Contemporary	Dr.Jeemon Joseph
9	06/08/20	Jojis P Joseph	Non Contemporary	Jibumon K G
10	06/08/20	Merin Ann Varughese	HBR Articles	Dr.Ashalakshmi R.K
11	11/08/20	Ansil K N	Book Review	Jeevan Kumar J
12	11/08/20	Arunima R	Contemporary	Dr. V.P.Vijayamohan
13	13/08/20	Shilpa John	HBR Articles	Preetha G Panicker
14	13/08/20	Tojy George Thomas	Non Contemporary	Ligo Koshy
15	18/08/20	Paul P Joy	Contemporary	Arun Prem
16	18/08/20	Joel Joseph	HBR Articles	Tintu Joseph
17	20/08/20	Ajin Abraham John	Book Review	Dr.Neethu Ann Georgie
18	20/08/20	Hrithya Sali	Non Contemporary	Jibumon K G
19	25/08/20	Athira S Kumar	Contemporary	Preetha G Panicker
20	25/08/20	Soorya Narayanan K R	Book Review	Jerly Akku Cherian
21	27/08/20	Adithya R Nair	Non Contemporary	Dr.Jeemon Joseph
22	27/08/20	Christin Thomas Varghese	HBR Articles	Dr. Ajai Krishnan G
23	01/09/20	Sanjith Sam Varghese	Book Review	Jeevan Kumar J
24	01/09/20	Siva Prakash	Contemporary	Dr.Ashalakshmi R.K
25	03/09/20	Anju John	Non Contemporary	Ligo Koshy, nent of Managment of

26	03/09/20	Ayush Joseph Jacob	Book Review	Arun Prem
27	08/09/20	Midhuna Susan Samuel	Contemporary	Dr. V.P.Vijayamohan
28	08/09/20	Akhil P Anil	Non Contemporary	Tintu Joseph
29	10/09/20	Reshma T R	HBR Articles	Dr.Neethu Ann Georgie
30	10/09/20	Christy John	Contemporary	Dr. Ajai Krishnan G
31	15/09/20	Meriya Elizabeth Cherian	Book Review	Jerly Akku Cherian
32	15/09/20	Jobin Kurian John	Non Contemporary	Jeevan Kumar J
33	17/09/20	Neethu Teressa Thomas	HBR Articles	Dr.Jeemon Joseph
34	17/09/20	Arshit T S	Book Review	Jibumon K G
35	22/09/20	Sreelakshmi H	Contemporary	Preetha G Panicker
36	22/09/20	Pranav Satheesan	HBR Articles	Arun Prem
37	24/09/20	Shibin Easo Varghese	Non Contemporary	Dr.Neethu Ann Georgie
38	24/09/20	Anaina Varghese	Contemporary	Ligo Koshy
39	29/09/20	Ashna Rajan	HBR Articles	Dr.Ashalakshmi R.K
40	29/09/20	Serin Anna Babu	Non Contemporary	Dr. V.P.Vijayamohan
41	01/10/20	Lovis Mathew	Contemporary	Tintu Joseph
42	01/10/20	Ria Jose	Book Review	Preetha G Panicker
43	06/10/20	Bibin Babu	Non Contemporary	Jibumon K G
44	06/10/20	Sufna Iqbal	HBR Articles	Jerly Akku Cherian
45	08/10/20	Alpha T Joy	Contemporary	Dr. Ajai Krishnan G
46	08/10/20	Aswin Ashok	Book Review	Dr.Jeemon Joseph
47	13/10/20	Laxmi Prakash	HBR Articles	Jeevan Kumar J
48	13/10/20	Sona Elsa Zachariah	Non Contemporary	Dr. V.P.Vijayamohan
49	15/10/20	Febin Samuel Eapen	Book Review	Tintu Joseph
50	15/10/20	Joice Elezabeth Johnson	Contemporary	Dr.Ashalakshmi R.K
51	20/10/20	Nisha Philip	Non Contemporary	Ligo Koshy
52	20/10/20	Sruthy K Madhu	HBR Articles	Dr. Neethu Ann Georgie
53	+	Bright Binu Thomas	Book Review	Arun Prem

54	22/10/20	Senmon Jose	Contemporary	Dr.Jeemon Joseph
55	27/10/20	Keziah Kuttappan	Non Contemporary	Jeevan Kumar J
56	27/10/20	Christin Varghese	Book Review	Jibumon K G
57	29/10/20	Aleena Sara John	HBR Articles	Preetha G Panicker
58	29/10/20	Christin M Titus	Non Contemporary	Jerly Akku Cherian
59	03/11/20	Rechsah Saji	Contemporary	Dr. Ajai Krishnan G
60	03/11/20	Sruthy Sreeni	Book Review	Dr.Neethu Ann Georgie
61	05/11/20	Anu Krishnan K	HBR Articles	Arun Prem
62	05/11/20	Meera Markose	Non Contemporary	Dr.V.P.Vijayamohan
63	10/11/20	Benilda Varughese	Contemporary	Tintu Joseph
64	10/11/20	Neethu Grace Thomas	Non Contemporary	Ligo Koshy
65	12/11/20	Akash John Philip	Contemporary	Dr.Ashalakshmi R.K
66	12/11/20	Jithin Mathew Shaji	Book Review	Dr. Ajai Krishnan G
67	17/11/20	Aditya Varghese	HBR Articles	Preetha G Panicker
68	17/11/20	Ansu Achankunju	Non Contemporary	Jerly Akku Cherian
69	19/11/20	Harikrishnan R	Contemporary	Jibumon K G
70	19/11/20	Nidhin Raju	Book Review	Jeevan Kumar J
71	24/11/20	Amal Biju	Non Contemporary	Dr.Jeemon Joseph
72	24/11/20	Divya Binu	HBR Articles	Ligo Koshy
73	26/11/20	Amala Elsa Alex	HBR Articles	Dr.Ashalakshmi R.K
74	26/11/20	Athira V	Non Contemporary	Arun Prem
75	01/12/20	Simi Monachen	Book Review	Jerly Akku Cherian
76	01/12/20	Arya Ravi Sankar	Non Contemporary	Tintu Joseph
77	03/12/20	Blesswin Varghese	HBR Articles	Dr. V.P.Vijayamohan
78	03/12/20	Nithin V John	Book Review	Dr.Neethu Ann Georgie
79	08/12/20	Sherin Roy	Contemporary	Dr. Ajai Krishnan G
80		Dhanya S Pradeep	Non Contemporary	Dr.Jeemon Joseph
81		Jubin S Saji	HBR Articles	Jibumon K G

08/12/20	Jack P James	HBR Articles	Dr.Ashalakshmi R.K
15/12/20	Pranav M Nair	Non Contemporary	Jeevan Kumar J
15/12/20	Justin Samuel	Contemporary	Dr. V.P.Vijayamohan
17/12/20	Sherin Philip	Book Review	Preetha G Panicker
17/12/20	Ligisha P Sabu	Book Review	Ligo Koshy
05/01/21	Stephen Mani	Contemporary	Arun Prem
05/01/21	Rintu Jose	Non Contemporary	Tintu Joseph
07/01/21	Sona Mariam Eapen	HBR Articles	Dr.Neethu Ann Georgie
07/01/21	Rimcy M Yohannan	Contemporary	Jibumon K G
12/01/21	Subin John Mathews	Non Contemporary	Preetha G Panicker
	15/12/20 15/12/20 17/12/20 17/12/20 05/01/21 05/01/21 07/01/21	15/12/20 Pranav M Nair 15/12/20 Justin Samuel 17/12/20 Sherin Philip 17/12/20 Ligisha P Sabu 05/01/21 Stephen Mani 05/01/21 Rintu Jose 07/01/21 Sona Mariam Eapen 07/01/21 Rimcy M Yohannan	15/12/20 Pranav M Nair Non Contemporary 15/12/20 Justin Samuel Contemporary 17/12/20 Sherin Philip Book Review 17/12/20 Ligisha P Sabu Book Review 05/01/21 Stephen Mani Contemporary 05/01/21 Rintu Jose Non Contemporary 07/01/21 Sona Mariam Eapen HBR Articles 07/01/21 Rimcy M Yohannan Contemporary



Tintu Joseph

CSDC Coordinator



MACFAST

Department of Management Studies

Communication Skill Development Council

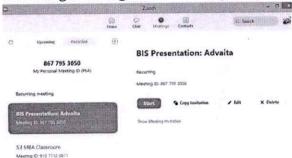
BIS Presentation for S3 Students

Stage 1- Before Presentation

- 1. Faculty has to evaluate PPTs uploaded by the students in Google Classroom named "Business Intelligence Symposium Presentations".
- 2. Access to this classroom is shared via email.
- 3. The allotment file named BIS-PPT Evaluation Schedule is also shared with you all via mail and WhatsApp.
- 4. You have to ensure that you are giving review to allotted students before their presentations.
- 5. Date and time of the presentation could be obtained from weekly published BIS presentation Schedule.
- 6. Kindly ensure timely PPT submission of your students and provide reviews and suggestions within the scope of Google classes.
- 7. Please note that the faculty has to evaluate only the respective PPTs of the students allotted to you as per the BIS-PPT Evaluation Schedule.

Stage 2- On the Day of Presentation

- Weekly time table for the presentation will be published and will be shared via mail and WhatsApp. This time table contains information regarding the Date of Presentation, Time of Presentation, Presenters List and Assessors list.
- 2. Please note that for a student, the Presentation Assessor might not be the same as the faculty who evaluated the PPT.
- 3. You may have to enter as the host of the presentation.
- 4. We are using two Zoom IDs for conducting BIS presentation concurrently for Advaita and Morpheus.
- 5. For Advaita use mba.two@macfast.org and also use BIS Presentation: Advaita recurring meeting ID for hosting the presentation.





6. For Morpheus mba.three@macfast.org and use BIS Presentation: Morpheus recurring meeting ID for hosting the presentation.



- 7. Password remains the same for both the IDs.
- 8. Presentation time is 12.00 to 1.00 PM.
- 9. Record the presentation and click on the option to save the in clouds.
- 10. Volunteers will support the faculty in organizing and conducting the presentations. [Cherian, Ansu, Jenny and Roni from Advaita: Nikhila, Lexmi, Jobin and Bright from Morpheus].
- 11. Kindly assess the presentation and provide oral feedback to the presenter.
- 12. Kindly note the attendance list of students

Stage 3- After Presentation

- Immediately after the session record your feedback about the presentations by using BIS Feedback Google Form. https://forms.gle/HDtZTTivRPGEmXoN9
- 2. Mark the attendance by using same S3 Attendance reporting Google Form [Attendance reporting Link https://forms.gle/NTgCLEfzWoVmYPzf8]

Zero Semester PPT Presentation for S1 Students

Stage 1- Before Presentation

- 1. Faculty has to evaluate Assignments and PPTs uploaded by the students in Google Classroom named 'Batch 1-Zero Semester Assignment'.
- Faculty has to evaluate two assignments [Corporate Story Telling and Book Review] & two PPTs [Corporate Story Telling and Book Review] per student.
- 3. Access to this classroom is shared via email.
- 4. The allotment file named PPT Evaluation Schedule is also shared with you all via mail and WhatsApp.
- 5. You have to ensure that you are giving review to allotted students before their presentations.
- 6. Date and time of the presentation could be obtained from weekly published Zero Semester PPT Presentation Schedule.

- 7. Kindly ensure timely PPT submission of your students and provide reviews and suggestions within the scope of Google classes.
- 8. Please note that faculty has to evaluate only the respective PPTs of the students allotted to you as per the PPT Evaluation Schedule.

Stage 2- On the Day of Presentation

- Weekly time table for the presentation will be published and will be shared via mail and WhatsApp. This time table contains information regarding the Date of Presentation, Time of Presentation, Presenters List and Assessors list.
- 2. Please note that for a student, the Presentation Assessor might not be the same as the faculty who evaluated the PPT.
- 3. You may have to enter as the host of the presentation.
- 4. Use the Zoom ID mba.four@macfast.org for hosting the presentation
- 5. Password remains the same for this ID.
- 6. Presentation time is 12.00 to 1.00 PM.
- 7. Record the presentation and click on the option to save the in clouds.
- 8. The leaders of the batch will support the faculty in organizing and conducting the presentations.
- 9. Kindly assess the presentation and provide oral feedback to the presenter.
- 10. Kindly note the attendance list of students

Stage 3- After Presentation

1. Immediately after the session record your feedback about the presentations by using Feedback Google Form. https://forms.gle/TBTc2RaRzbBUWfM9A



Tintu Joseph Coordinator- CSDC MACFAST



Department of Management Studies Zero Semester - PPT Evaluation & Presentation Schedule MACFAST

From 7th- 11th September 2020

Zero Semeste	Zero Semester PPT Presentations				
Date	Name of the Student	Topic Category	Google Class	PPT Evaluation	Presentation Assessment
	Josma Elizabeth Punnoose	Book Review	Zero Semester Assignment Batch 1	Ms. Tintu Joseph	
7/08/2020 Monday	Jerin C Thomas	DreamCompany	Zero Semester Assignment Batch 1	Mr. Ligo Koshy	Mr. Jeevan Kumar
	Sanu S Thomas	Book Review	Zero Semester Assignment Batch 2	Mr. Jeevan Kumar	
	Aryakrishna B	Book Review	Zero Semester Assignment Batch 1	Ms. Preetha G. Panicker	
08/08/2020 Tuesday	Justin Abraham Reji	DreamCompany	Zero Semester Assignment Batch 1	Ms. Preetha G. Panicker	Dr. Ajai Krishnan G
•	Akhil Manoj	Book Review	Zero Semester Assignment Batch 2	Mr. Jeevan Kumar	
	Akhil Gopakumar	DreamCompany	Zero Semester Assignment Batch 2	Dr. Jeemon Joseph	
10/08/2020 Thursday	Visakh S Kumar	Book Review	Zero Semester Assignment Batch 1	Ms. Jinu Mary Varghese	Mr. Jibumon K. G
,	Arya S	DreamCompany	Zero Semester Assignment Batch 1	Ms. Tintu Joseph	
	Sijo John Mathew	Dream Company	Zero Semester Assignment Batch 2	Ms. Tintu Joseph	
11/08/2020 Friday	Adarsh Daniel	Book Review	Zero Semester Assignment Batch 2	Dr. Ashalakshmi R.K	Ms. Jerly Akku Cherian
	Nivyaja Vinod	Dream Company	Zero Semester Assignment Batch 1	Dr. Sudeep B Chandramana	



Tintu Joseph Coordinator- CSDC



MACFAST

Department of Management Studies Evaluation & Presentation Schedule From 7th - 11th Sept 2020

			BIS Presentations		
SL	Date	Name of the Student	Topic Category	PPT Evaluation	Presentation Assessment
2		Sufna Iqbal	HBR Articles	Jerly Akku Cherian	Dr. Ashalakshmi
		Aswin Ashok	Book Review	Dr.Jeemon Joseph	R.K Advaita
	14 T	Febin Samuel Eapen	Book Review	Tintu Joseph	
н		Neethu Teressa Thomas	HBR Articles	Dr.Jeemon Joseph	Dr. Jeemon
		Arshit T S	Book Review	Jibumon K G	Joseph
		Sreelakshmi H	Contemporary	Preetha G Panicker	sparid row
		· · · · · · · · · · · · · · · · · · ·	BIS Presentations		
		Nisha Philip	Non Contemporary	Ligo Koshy	Dr. V. P.
		Christin Varghese	Book Review	Jibumon K G	Vijayamohan
	14 T 0207	Aleena Sara John	HBR Articles	Preetha G Panicker	Auvalta
2		Pranav Satheesan	HBR Articles	Arun Prem	Ms. Preetha G.
		Anaina Varghese	Contemporary	Ligo Koshy	Panicker
		Lovis Mathew	Contemporary	Tintu Joseph	mor pireus
		京子 100 mm 100	BIS Presentations	S	
		Rechsah Saji	Contemporary	Dr. Ajai Krishnan G	Mr. Ariin Prem
		Meera Markose	Non Contemporary	Jinu Mary Varghese	Advaita
	7 bl	Neethu Grace Thomas	Non Contemporary	Ligo Koshy	
ო		Ria Jose	Book Review	Preetha G Panicker	Ms. Jinu Mary
		Alpha T Joy	Contemporary	Dr. Ajai Krishnan G	Varghese
		Laxmi Prakash	HBR Articles	Jeevan Kumar J	ivioi pireus
					(.

Tintu Joseph Coordinator- CSDC



MAR ATHANASIOS COLLEGE FOR ADVANCED STUDIES TIRUVALLA(MACFAST)

DEPARTMENT OF MANAGEMENT STUDIES

Communication Skill Development Council

Evaluation Sheet

Name of the	Name of the		Presentation	PPT	Content	Flow of	Voice	
Student	Assessor	Date	Topic	Presented	Delivery	Language	Modulation	Any other remarks
	; ; ;		Dream	+40 000	+40 007	+40 000		
Aleena	num	1/1/2020	company	Excellent	Excellent	Excellent	Excellent	goog
Abhishek TM	Ligo Koshy	7/27/2020	Book Review	Good	Good	Good	Good	Good Presentation
Christeena Shaji	Ligo Koshy	7/27/2020	Dream Company	Excellent	Excellent	Excellent	poog	Good
Aleena Babu	Ligo Koshy		iew	Excellent	Excellent	Excellent	Excellent	Very Good
								Little Trouble in voice modulation,
Marteena Joseph	Jeevan Kumar J	7/29/2020	Dream Company	Excellent	Good	poog	poog	used clustered figures.
3	Jeevan							It was excellent, used real life
Siju S	Kumar J	7/29/2020	Book Review	Excellent	Excellent	Good	Excellent	examples .
								Content repetition
Lijo K Jose	Jeevan Kumar J	7/29/2020	Uream Company	Good	Good	Good	Excellent	was there, slides were little clustered.



						Need to improve the
						font colours and
						slides colours, font
						size, slides were
						cluttered etc. Over
						all Presentation was
/3/202	8/3/2020 Book Review	Good	Good	Good	Good	Good.
						Need to improve the
						font colours, font
						size, etc. Over all
	Dream					Presentation was
/3/202(8/3/2020 Company	Poop	Excellent	Excellent	Good	Very Good.
						Need to improve the
						font colours and
						slides colours, font
						size, slides were
						cluttered etc. Over
						all Presentation was
/3/2020	8/3/2020 Book Review	Good	Good	Good	Good	Good.
0000/ 1/		:	:		10	Very nicely carried
2/2020	8/5/2020 Book Review	Excellent	Excellent	Good	Good	out
	Dream					
2/2020	8/5/2020 Company	Good	Excellent	Excellent	Excellent	
2/2020	8/5/2020 Book Review	Excellent	Excellent	Good	Excellent	A well discussed one
						Q& A, he couldnt
	Dream					perform well. But
6/2020	8/6/2020 Company	Good	Good	Good	Fair	overall it was Good



								_							303
Poog	There was	Apart from that	Josma did very well.	Fair presentation	Good presentation		Fair presentation	Slide design need to	be improved	Need to improve	confidence level	Powerful	presentation	Suggestion given to deliver the next presentation with powerful voice modulation	Given suggestion to reduce her speed of speaking (presenting)
Pood			Fair	Good	poot		Good		Fair	Needs	Improvement		Excellent	Needs Improvement	poog
Excellent			рсо5	Fair	Fxcellent		Good		Good		Fair	3	Excellent	Fair	Poog
Excellent	i -		Good	Good	Good		Excellent		Fair		Good	= 3	Excellent	Fair	Good
Pood			Good	Pood	Fxcellent		Good		Fair		Fair	8	Excellent	poog	poog
Book Review		Dream	8/6/2020 Company	8/7/2020 Book Review	Dream 8/7/2020 Company	-	8/7/2020 Book Review	Dream	Company		8/13/2020 Book Review	Dream	Company	Dream	8/14/2020 Book Review
8/6/2020			8/6/2020	8/7/2020	0/0///8		8/7/2020		8/13/2020 Company		8/13/2020		8/13/2020 Company	Dream 8/14/2020 Company	8/14/2020
Dr. Neethu Ann Georgie		Dr.Neethu	Ann Georgie	Dr. Jeemon Joseph	Dr. Jeemon Joseph	Dr Jeemon	Joseph	Jerly Akku	Cherian	Jerly Akku	Cherian	Jerly Akku	Cherian	Arun Prem	Arun Prem
Linnet Mary Shaji	Josma	Elizabeth	Punnoose	Noble James	Arvakrishna B	Justin	Abraham Regi		Anal Mathew		Jacob Santosh	400	Jishy Sebastian Cherian	Vishak S. Kumar	Amrutha Sunil



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Good presentation	technical delay.	Great effort	Good attempt	Confident	Excellent performance. Need	to improve in voice modulation.		Need to reduce the	speed. She only read the slides. Need	improvement in the presentation.	Excellent way of	presentation .	Need to work on voice modulation	Good presentation	Good presentation
	Good	Good	Good	good		Needs Improvement	Poop			Fair		Good	Fair	Good	Excellent
	Good	Good	Good	Good		Excellent	PooS			Fair		Excellent	Poog	Poo9	Excellent
	Good	Good	Good	Good		Excellent	Bood			Fair		Excellent	Poo5	Good	Excellent
	Excellent	Good	Good	Poop		Excellent	Poop			Fair		Excellent	Excellent	Excellent	Good
8	Company	Dream	8/18/2020 Book Beview	8/18/2020 Book Beview		Dream Company	8/20/2020 Book Review			Dream Company	Dream	Company	8/25/2020 Book Review	8/25/2020 Book Review	8/25/2020 Book Review
	8/14/2020 Company	Dream 8/18/2020 Company	8/18/2020	8/18/2020		Dream 8/20/2020 Company	8/20/2020			Dream 8/20/2020 Company		8/20/2020 Company	8/25/2020	8/25/2020	8/25/2020
	Arun Prem	Preetha G Panicker	Preetha G Panicker	Preetha G Panicker		Jinu Mary Varghese	Jinu Mary Varghese			Jinu Mary Varghese	Jinu Mary	Varghese	Tintu Joseph	Tintu Joseph	Tintu Joseph
A second	John	Geethu S	Karthik C	Aswathv D		Nivin Chacko Varghese	Anadhu Krishna			Rajasree K Nair		Shikhamol	Soniya PS		Christian Shaji



								1			The state of the s
Given remarks regarding power point slide content arrangement.	Corporate Story telling (Not Dream company) Good presentation with good preparation! Answered questions	well.	Good	Good		Very good	Very good	Excellent presentation	Excellent	Excellent	presentation
Pood		Good	Good	Pood		Poob	Good	Poog	7000	5 7	000g
Pood	·	Good	Good	Good		Good	Poob	Excellent	Evrollon+	4 4 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	Excellent
poog		Excellent	Excellent	Excellent		Excellent	Excellent	Excellent	- Louis	1 1	Excellent
Fair	_	Excellent	Good	Poob		Excellent	Excellent	Excellent	- toolloov	1	Excellent
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Dream 8/25/2020 Company		8/25/2020 Company	Dream 8/27/2020 Company	Dream 8/27/2020 Company		8/27/2020	Dream 8/27/2020 Company	8/27/2020	Dream O'77/7000 Company	000/2/2/0	8/27/2020
Arun Prem		Arun Prem	Dr. Jeemon Joseph	Dr. Jeemon Joseph	•	Dr. Jeemon Joseph	Dr. Jeemon Joseph	Jinu Mary Varghese	Jinu Mary	Jinu Mary	Varghese
Ashli P. Hanna		Abhishek	Siju	Siju	hy	Chandrasekhar Dr. Jeemon an Joseph	Gokul Satheesh	d)			Varghese

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			Sirie.
Need more explanations and need to follow bullet points instead of long paragraphs.	Need more explanations and need to follow bullet points instead of long paragraphs.	Need more explanations and need to follow bullet points instead of	Need more explanations and need to follow bullet points instead of long paragraphs. Excellent content and Good presentaton
poog	рооб	Fair	Good
Poog	poog	Good	Pood
poog	poog	Excellent	Good
poog	poog	poog	Good
9/8/2020 Book Review	9/8/2020 Book Review	Dream Company	9/8/2020 Book Review Dream 9/7/2020 Company
9/8/2020	9/8/2020	Dream 9/8/2020 Company	9/8/2020 Book Rev Dream 9/7/2020 Company
Dr. Ajai Krishnan G	Dr. Ajai Krishnan G	Dr. Ajai Krishnan G	Dr. Ajai Krishnan G Jeevan Kumar J
Aryakrishna B	Aryakrishna B	Justin Abraham Reji	Anusree Dr. Ajai Rajendran Krishnaı Jeevan Jerin C Thomas Kumar J

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n 5	itially re a lanation ook		rough		n Slides					
Less number of slides , within 5 minutes he	presented initially and later gave a detailed explanation about the book		low voice through out the presentation	Excellent	Need small corrections in Slides	Poop	7	Good	Excellent Presentation	Poog
	poog	Good	Fair	Excellent	Poog	Poob	Good	Poog	Good	Fair
	poog	Good	Fair	Excellent	poog	Good	Good	Good	Excellent	Poog
	P005	Poop	Good	Excellent	Excellent	Good	Poob	Excellent	Excellent	Good
1 -	Good	Poog	Poob	poog	Good	Poob	Bood	Pood	Excellent	Good
	9/7/2020 Book Review	Dream Company	9/14/2020 Book Review	9/14/2020 Book Review	Dream Company	Dream Company	Dream Company	Dream Company	9/24/2020 Book Review	9/24/2020 Book Review
	9/7/2020	Dream 9/14/2020 Company	9/14/2020	9/14/2020	Dream 9/17/2020 Company	Dream 9/22/2020 Company	Dream 9/22/2020 Company	Dream 9/24/2020 Company	9/24/2020	9/24/2020
	Jeevan Kumar J	Jerly Akku Cherian	Jerly Akku Cherian	Jerly Akku Cherian	Jeevan Kumar J	Jerly	Jerly	Dr. Neethu Ann Georgie	Dr. Neethu Ann Georgie	Dr. Neethu Ann Georgie
y s	Jeevan Sanu S Thomas Kumar J	Akhil Gopakumar	Visak S Kumar	Arya S	Aleena Babu	Achamma N Thangalathil	Helen Raju	Joji Mathew	Geethu S	Sujith Sunil Mathew



					0		Mar Alliandes
She had connectivity issues	Spend only 5 minutes for presentation, its bette to reduce the pace of giving presentation.				Need to improve the pronunciation, need to explain more.	Need to improve the pronunciation, Need more explanation.	Some slides were cluttered, Need more explanation and need to reduce fillers.
Poog	Pood	Excellent	Excellent	Excellent	Fair	Fair	poog
poog	poog	Excellent	Excellent	Excellent	poog	Poog	рооб
Excellent	Poog	Excellent	Excellent	Excellent	Poog	Poog	Poog
Excellent	Poog	Excellent	Excellent	Excellent	p009	Good	Poog
9/17/2020 Book Review	Dream Company	Dream Company	Book Review	Dream Company	Dream Company	Book Review	
9/17/2020	Dream 9/17/2020 Company	Dream 9/28/2020 Company	9/28/2020 Book	Drea 9/28/2020 Com	Dream 9/29/2020 Company	9/29/2020 Book	Dream 9/29/2020 Company
Jeevan Kumar J	Jeevan Kumar J	Dr Ashalakshmi R K	Dr Ashalakshmi R K	Dr Ashalakshmi. R K	Dr. Ajai Krishnan G	Dr. Ajai Krishnan G	Dr. Ajai Krishnan G
Josma Elizabeth	Amrutha Sunil	Sona	Marteena Joseph	Alwyn Cherian	Sreenath E S	Nikhil K	Karthik C Mouli



						Scientification of Marines Property	O * Mar	01.888.00
Reading from the slides and need more explanations, need to improve the flow of communication, slides were cluttered, need to improve the pronunciation.	Reading from the slides and need more explanations, slides were cluttered, need to improve the pronunciation.	Good.						
Needs Improvement	Fair	Poob	Poop	Excellent	Fair	Poop	Poog	Excellent
Needs Improvement	Fair	Good	Good	Excellent	Fair	Poog	Poob	Excellent
Fair	Fair	Good	Bood	Excellent	Fair	Good	Excellent	Pood
Fair	Fair	Good	poog	Excellent	poog	Poop	Excellent	Good
Dream	10/5/2020 Book Review	10/5/2020 Book Review	Dream Company	10/9/2020 Book Review	Dream Company	0295.0	Dream Company	10/12/2020 Book Review
Dream 10/5/2020 Company	10/5/2020	10/5/2020	Dream 10/9/2020 Company	10/9/2020	Dream 10/9/2020 Company	10/12/2020 Book Review	Dream 10/12/2020 Company	10/12/2020
Dr. Ajai Krishnan G	Dr. Ajai Krishnan G	Dr. Ajai Krishnan G	Ligo Koshy	Ligo Koshy	Ligo Koshy	Dr.Ashalaksh mi R K	Dr.Ashalaksh mi R K	Dr.Ashalaksh mi R K
Alben T Mathew	Anandu K	Nivin Chacko Varghese	Athira Rachel	Archana Thangalathil	Anandhu krishna	Ashli P Hanna	Geevarghese marks	Shikamol

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						-				W to Haustedoo * M	an Allharation
Good	Poog	poog		G00D					Good description	Except the narration of initial slides, presentation and voice modulation was excellent	Had voice modulation trouble.
Pood	Fair	Fair	Fair	Good	Poog	Poog	Good	Excellent	Poog	Excellent	poog
Poob	Fair	Fair	poog	Excellent	Poop	9005	Good	Excellent	Good	poog	Poop
Good	Good	Poog	Good	Excellent	Good	Good	Good	Excellent	Excellent	poog	Pood
Excellent	Excellent	Excellent	Poog	Excellent	Poog	Poob	Excellent	poog	Excellent	poog	Pood
10/19/2020 Book Review	Dream Company	10/19/2020 Book Review	Dream Company	10/23/2020 Book Review	10/23/2020 Book Review	Dream Company	11/2/2020 Book Review	11/2/2020 Book Review	Dream Company	11/4/2020 Book Review	
10/19/2020	Dream 10/19/2020 Company	10/19/2020	Dream 10/23/2020 Company	10/23/2020	10/23/2020	Dream 11/2/2020 Company	11/2/2020	11/2/2020	Dream 11/4/2020 Company	11/4/2020	Dream 11/4/2020 Company
Dr. Neethu Ann Georgie	Dr. Neethu Ann Georgie	Dr. Neethu Ann Georgie	JERLY AKKU CHERIAN	JERLY AKKU CHERIAN	JERLY AKKU CHERIAN	Arun Prem	Arun Prem	Arun Prem	Jeevan Kumar J	Jeevan Kumar J	Jeevan Kumar J
Dr. Neethu Sagar Satheesh Ann Georgie	Jithin Jose	Dr. Neethu Rajasree K Nair Ann Georgie	JACOB SANTOSH	ATHIRA RACHEAL	SREENATH E S	Alvin Issac Varghese	Riswana Iqbal	Devika Satheesh Nair	L Elja Eldho	Anjaleena J Soney	Sujith Sinil J Mathew k

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Good presentation	Good presentation	Good presentation											Good	,	* 10	Pood	
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Tintu losenh	Tintu Joseph	Tintu Joseph	Dr. Neethu Ann Georgie	Dr. Neethu Ann Georgie	Dr. Neethu	Dr.Ashalaksh	mi R K	Dr.Ashalaksh	A A Paralakah	Dr.Asnalaksn mi R K	Dr.Ashalaksh	mi R K	Dr. Neethu Ann Georgie	Dr. Neethu	בוווי סבים ווויי	Dr. Neethu Ann Georgie	
Vande Antony		Stephy M John Tintu Joseph	Adarsh Daniel	Archana	.:		Adarsh Daniel	Aleena		Austin Joe	napriya R	Pillai	Alben T Mathew	U	Valguese	Anandu K	

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	Good		Good		Good		Good		Good		7	noon	Some slides were	ciatiei ea.		Slide design issue.		Good.		Slide design issue.	Take care of the	and an				Mat			J
	Good		Fair		Good		Good		Good		(noon		noon		Good		Good		Good	rie r	Good	5	Good		Good		Good	
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Dream	Company	Dream	Company		11/24/2020 Book Review	Dream	Company		11/24/2020 Book Review		Company	Company	Dream	combant.		11/24/2020 Book Review	Dream	Company		11/24/2020 Book Review		ew		Company			Dream		
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Dr. Neethu	Ann Georgie	Dr. Neethu	Ann Georgie	Dr. Jeemon	Joseph	Dr. Jeemon	Joseph	Dr. Jeemon	Joseph	Jr Jomon	losenh	:::	Dr. Ajal Krishnan G	ici V ac	UI. Ajdi	Krishnan G	Dr. Ajai	Krishnan G	Dr. Ajai	Krishnan G	Arun Prem	Arun Prem		Arun Prem		Arun Prem		Arun Prem	
Anjaleena	Soney		Ann Maria Joy	Anns Maria	Thomas		Binoy K B		Blessy Susan T	Dilve Christian			Akach P Kilmar Krishnan G	Amritha V	v billi		Jainy	Aleyamma	Jomin	Abraham	Akhila Ajavan			Gregary Biju A	Mathews	Benny A		Meera D A	

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Dr.Ashalaksh	mi R K	Dr.Ashalaksh mi R K	Dr.Ashalaksh		Dr.Ashalaksh	mi R K	Dr.	Ashalakshmi	RK		Tintu Joseph		Tintu Joseph		Tintu Joseph		Tintu Joseph		Tintu Joseph		JERLY		JERLY	JERLY		JERLY		JERLY	ligo koshy	Igo nosily
	Elias Sebastian mi R K	Justin Jose		Leon Varghese		Merin Ann		Nithin Shaji	Mathew		Albin varghese Tintu Joseph	Arun Thomas	Philip	Lakshmi	prakash		Nikhil K	Melvin		ANN MARIA		ANNS MARIA	1		BLESSY SUSAN	T	DILYS	CHRISTIAN	Geethi Dileen	1

																			out of Managon	(5,0)	15 T. 15 M	ruvalla - 659 101 (%)	athana	College for Nava
						Good	Pood	Good		Good					slight mistakes in the	slides			Good voice	Medi	*	Mar	Amana	
Fxcellent	Excellent	Fair	Good	= 1	Excellent	Good	Poob	Good		Good		Good		Good		Good		Good		Good		Fair		Good
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12/2/2020	12/2/2020	12/2/2020	Dream 12/2/2020 Company	0000/1/01	12/ 1/ 2020 Collipany	12/3/2020	12/3/2020	12/3/2020		12/3/2020 Company		12/1/2020		12/1/2020		12/1/2020 Company		12/1/2020 Company		12/1/2020 Company		12/3/2020		12/3/2020 Company
Ligo Koshv	Ligo Koshy	Ligo Koshy	Ligo Koshv	Preetha G	Dr.Jeemon	Joseph	Dr. Jeemon Joseph	Dr. Jeemon Joseph	Dr. Jeemon	Joseph	Jeevan	Kumar J	Jeevan	Kumar J	Jeevan	Kumar J	Jeevan	Kumar J	Jeevan	Kumar J	Jeevan	Kumar J	Jeevan	KumarJ
Jainv Jane	yan	Albin Varghese Ligo Koshy	Arun Thomas		Alcilalia	Akhil Manoj	Gregory Biju	Jerry Abraham	+	Benny		Helen Raju		Akash P Kumar Kumar J	Amrutha V	Nair		Arjun S	Gautham	krishna B	Krishnapriya	Suresh		Varughese

																			%		James (3.104	San
		Excellent content elivery and	presentation		ok.	poor		Good.		Ok.		Good.								er Man	None of the last o	30 *	74. 77	1
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Bood	Good		Excellent		Good	Good		Good		Fair		Good	*	Good		Good	Good		Good		Good		Good	Excellent
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Dream Company	12/3/2020 Book Review	·	Book Review		12/4/2020 Book Review	12/2/2000 Book Review		12/4/2020 Book Review		12/4/2020 Book Review	Dream		Dream			12/4/2020 Book Review	11/4/2020 Book Review	Dream			12/9/2020 Book Review	Dream	Company	12/9/2020 Book Review
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Jeevan Kumar J	Jeevan Kumar J	Jeevan	Kumar J	Dr. Ajai	Krishnan G	Dr. Ajai Krishnan G	Dr. Ajai	Krishnan G	Dr. Ajai	Krishnan G	Dr. Ajai	Krishnan G		Tintu Joseph		Tintu Joseph	Tintu Joseph		Tintu Joseph	Dr.Ashalaksh	mi R K	Dr.Ashalaksh	mi R K	Dr.Ashalaksh mi R K
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Dr. Jeemon Dream	Drear	Drea						
Joseph 12/11/2020 Company	12/11/2020	-	Company	Excellent	Excellent	Good	Excellent	Very Good
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Solos College for Advance

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	12/16/2020 Book Review Good			12/16/2020 Book Review Good	
JERLY AKKU	CHERIAN		JERLY AKKU	CHERIAN	
SREELAKSHMI JERLY AKKU	A			SONA SURESH CHERIAN	

Tintu Joseph Coordinator- CSDC





MAR ATHANASIOS COLLEGE FOR ADVANCED STUDIES TIRUVALLA (MACFAST)

Seminar on Contemporary Issues for MBA

Objectives

The main objective is to create an interest for the students towards communication: to refresh and develop oral and written academic proficiency in English. The contemporary seminars would enable the students to acquire proficiency, both in spoken (oral) and written language. It is expected that at the end of the course, the student will be able to improve vocabulary, use proper grammar, acquire writing skills, correspond with others and enhance skills in spoken English.

Action Plan

The students will be given topics with regard to contemporary economic issues, contemporary non-economic issues, articles from Harvard Business Review, Business Quiz and any topic of interest. Mentors arte also allotted to each student so as to guide them and these mentors assure that students have gained improvement in the due course.

Expected outcome

- Confidence
- Command over Business Language
- · Disciplined Behaviour
- Improved Teamwork





MAR ATHANASIOS COLLEGE FOR ADVANCED STUDIES DEPARTMENT OF MANAGEMENT STUDIES

SEMINAR ON CONTEMPORARY ISSUES : GROUP (MBA 2016-18 BATCH) BATCH B Yamistha

		BA	TCH B Yamistha
	GROUP		NAME OF THE MENTOR
1		Aaron Thomas George	
2		Afra Azad	
3		Akhilesh John	
4		Amal Varghese	
5		Anisha Mathew	
6	B1	Anita Ann Thomas	Mr.Ligo Koshy
7		Ann Stella Sebastian	
8		Antony Tom	
9		Anusha Anil	
10		Arun Shibu	
11	B2	Aswathy Shaji	Dr.Aggi Anand
12		Biju V Mathew	2111.68171110110
13		Divya Samuel	
14		Gokul r Nair	
15		Gopika S	Mrs.Neethu Ann
16	В3	Greeshma Babu	Georgie
17		Jackson Antony John	deorgie
18		Jaison Jackson	
19		Josny Jose	
20		Kalamol S	
21	B4	Fr.Libu V Babu	Dr.K.M.George
22		Linda Ann Thomas	Dr.K.ivi.George
23		Manisha Mathew	
24		Meenu M Kumar	
25		Megha Chacko Peter	
26			
27	B5	Panikar Vishnupriya Pooja Prakash	M = A:-: K : 1
28	- 55	Priya Raman G	Mr.Ajai Krishnan G
29		Rahul S	
30		Raiby Mathew	
31		Reenu Mathew	
32		Ridson P davis	Mr.Sudeep B
33	В6	Rijo Suresh	
34	ВО	Rintumol Chacko	Chandramana
35			
36		Riya Antony	
37		Riya Mariam Reji	
38		Rohan P	
39	D.7	Roshin Mathew	
	B7	Ruby Prasad	Mrs.Tintu Joseph
40		Seeja Mathai	
41		Sheba Mary John	
42	5 -	Sheril Sara Mathew	NA-NA-
43	D.C.	Shijin Sam Varghese	Mr.Varghese
44	B8	Shyno Sajan	Abraham
45		Taniamol Antony	
46	- 1	Tiny Saly Ponnachan	
47		Tracy Ann Mathew	
48		Vimal	
49		Vishnu Sajan	
50	B9	Vishnu Satheesan	Dr.V.P.Vijayamohan



MAR ATHANASIOS COLLEGE FOR ADVANCED STUDIES DEPARTMENT OF MANAGEMENT STUDIES SEMINAR ON CONTEMPORARY ISSUES : GROUP (MBA 2016-18 BATCH) BATCH :A SIRIUS

	F	271	ICH :A SIKIUS
			NAME OF THE
	GROUP	NAME OF THE STUDENT	MENTOR
1		Abhijith Babu	
2		Aju Varghese	
3		Amal Augustine	2.0
4		Aneetta Marin Kurien	
5		Ansu Mary Joji Varghese	
6	1	Anu Susan Raji	Mrs.Preetha G
7	A1	Ardra S Pillai	Panicker
8		Arun Babu	
9	1	Binu Mathew James	
10	1	Chippymol Joy	
11		Christeena Susan Varghese	
12	1	Devika M	
13		Elsy Johnson	
14	A2	Geseela James	Fr.Josey Philip
15		Goldy Perumal samuel	11.303ey Fillip
16		Ismitha E.V	
17		Jais Thomas	
18		Jeena Jose	
19		Job P Varghese	
20	А3	Josmy Jose	Du Aabalalahasi D.
21	Α3	Justin James	Dr.Ashalakshmi R.k
22		10	
23		Aparna	
24		Liji Philip M Krishna Kumar	
25			
26		Manju George	
	A4	Megha Babu	Mr.Arun Prem
27		Midhun Raj	
28		Neenu Alen Varghese	
29		Nithina Mohan	
30		Pallavi Dinesh C P	
31		Parvathi S	
32		Rakul Krishna G	
33	A5	Rejo Raju Mathew	Dr.Jeemon Joseph
34		Reshma E Kurien	
35		Resmimol K.S	7
36		Rini Sara Thomas	7
37		Robin Kuriakose	1
38		Ronak Radhakrishnan	Mr.Sanesh
39	A6	Sachin Varghese	Varghese
40		Sebastian Philip	
41		Sheba Mary Abraham	1
42		Sherin Susan Jacob	1
43		Shibin T Varghese	1
44		Shilpa Ashok	Dr.K.R.Sukumaran
45	A7	Shyma John	Nair
46		Sijimol Joshua	11011
47		Swathi Satheesan	
48		Tinsu Achu Chacko	1
49		Vijayalakshmi	4
50		Vineetha Daniel	4
51		Vysakh C H	Mr.Shibu Itty
52	A8	Chinnu Marine John	
32	Ao	Chilling Islantine John	Mathew



Schedule for Seminar on Contemporary Issues for S1 MBA 2016-18 Batch

SI No	CEI	CNEI	AHBR	ATI	BQ
1	A1/B1				
2		A2/B2			
3			A3/B3		
4				A4/B4	
5	A5/B5				
6		A6/B6			
7			A7/B7		
8	-			A8/B8	
9		_			В9
10	A4/B4	100			-
11		A1/B1	10/00		
12 13			A2/B2	10/00	
14	A8/B8			A3/B3	
	Ao/bo	4= /p=			
15		A5/B5			
16			A6/B6		
17				A7/B7	
18			v I		A1
19	A3/B9	2			
20		A4/B3			
21			A5/B1		
22				A6/B5	
23	A2/B2				
24		A7/B7			-
25			A8/B8		
26				A1/B6	
27					B4

Contemporary Economic issue Contemporary Non Economic issue Article from Harvard Business Review Any topic interest Business Quiz

EI CNEI AHBR ATI BQ



Mr.Ligo Koshy

HOD-Department of Management Studies



MAR ATHANASIOS COLLEGE FOR ADVANCED STUDIES DEPARTMENT OF MANAGEMENT STUDIES SEMINAR ON CONTEMPORARY ISSUES : GROUP (MBA 2017-19 BATCH) BATCH B: SRESHTA

me Name of the student	Name of the Mentor
Abiya Babu	
Gibin Babu	
Jikku George John	
Jilbi Susan James	
Robin George Kurian	
Sneha Cathrine James	Ligo Koshy
Achu C Thampi	Ligo Rosity
Athira V M	
Harikrishnan V M	+
	+
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	4
	Dr Asha Lababasi B.K
	Dr.Asha Lakshmi R.K
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	Ajaikrishnan G
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	Tintu Joseph
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Shanu Eappen	
Vishakh T Devan	Arun Prem
	7 // 0.17 1 1 0.11
Chinnu Maria Thankachan	
Midhun S Abraham	
Shany Thomas	
Teenamol Antony	
Veena Vinayan	Jibumon K G
Ananthu Santhan	315dilloll K G
Christopher George	
Filder Markle Ti	
Dikku Mathew Thomas T	
Jikku Mathew Thomas Preethy Mariam	
Preethy Mariam Smrithi Viswanath	
	Abiya Babu Anjali B Joseph Athira Babu Gibin Babu Jikku George John Jilbi Susan James Robin George Kurian Sneha Cathrine James Achu C Thampi Anju Vijay Athira V M Harikrishnan V M Ligitha Anu Ninan Rohan Alex Mathew Sneha Sara Thomas Vijitha M Nair Akhilesh Kumar C A Anu Abraham Bibin John Babu Haripriya J Melbin Francies Sandra Biju Sruthi Raj Akshaya E S Anu Joseph Bijina Beegam Jerin George Merin Anna Mathew Sebin Sebastian Swathy Harikuttan Aleena Jacob Arya M M C S Chitra Jibi Joseph Merin Chacko Shanu Eappen Tom Abraham Vishakh T Devan Ananthu A Kochumon Ashma C Das Chinnu Maria Thankachan Midhun S Abraham Shany Thomas Teenamol Antony Veena Vinayan Ananthu Santhan Aswani S Kumar



MAR ATHANASIOS COLLEGE FOR ADVANCED STUDIES DEPARTMENT OF MANAGEMENT STUDIES SEMINAR ON CONTEMPORARY ISSUES : GROUP (MBA 2017-19 BATCH) BATCH A : DAKSHA

Group	Name of the student	Name of the Mentor
	Abhishek Purushothaman	
	Alma Mariam Abraham	
	Ashik S Antony	
	Jayasree J	
	Megha A P Panicker	1.60
	Sanju Mariam Thomas	
A1	Sudheesh S Nair	Dr.Jeemon Joseph
	Ajo Varghese Rajan	
	Ameer Ismail	
	Athira R	
	Jiby Varghese	
	Nidhi Elizabeth Philip	
	Senu C Mathew	
A2	Steffi Philip	Preetha G Panicker
	Akash Mathew	The second of among
	Amitha Rajesh R	
	Brian Binu Thomas	
	Jikku Varughese Koruth	
	Nimmy Francis	T - 135
	Shijin Babu	
A3	Swathy Sathyavan	Sanesh P Varghese
	Akhila O V	- vargnese
	Ancy Monachan	
	Cyriac Stephen George	
	Job Justin	
	Praveen P Nair	,
	Sijin Saji	┥
A4	Veena Mol V	Dr. V.P. Vijayamohan
_	Akhilmon V Thomas	Dr. v.i. vijayamonan
- 1	Anita Ann Alex	3 3
- 1	Divya Ann Varghese	-
	Jojo John Varughese	4
	Riya Eliz Biju	1
-	Simi Chacko	
	Vivek Vijayan	Dr.Sudeep B Chandraman
	Albin Baby	Strougeep B Chandraffiana
-	Anuja Elizabeth Joseph	1
_	Heera Maria Vilson	
-	Joshni Mary Thomas	1
-	Rony K J	┥
-	Sreejesh S	linu Maru Varahasa
.0	2, 20,00110	Jinu Mary Varghese





MAR ATHANASIOS COLLEGE FOR ADVANCED STUDIES TIRUVALLA (MACFAST)

Schedule for Seminar on Contemporary Issues for S1 MBA 2017-19 Batch

SI No	CEI	CNEI	AHBR	ATI
1	A1/B1			
2		A2/B2		
3			A3/B3	
4				A4/B4
5	A5/B5			11.,5
6		A6/B6		
7			A1/B7	
8				A2/B1
9	A3/B2			
10	2	A4/B3		
11			A5/B4	
12				A6/B5
13	A2/B6			
14		A1/B7		
15			A4/B1	
16				A3/B2
17	A6/B4			
18		A5/B5		
19			A2/B6	
20				A1/B7
21	A4/B3	-		•

Contemporary Economic issue Contemporary Non Economic issue Article from Harvard Business Review Any topic interest Business Quiz

CEI CNEI AHBR ATI BQ

> Mr.Ligo Koshy HOD-Departm

HOD-Department of Management Studies





MAR ATHANASIOS COLLEGE FOR ADVANCED STUDIES TIRUVALLA (MACFAST)

Integration of Cross Cutting Issues relevant to Environment and Sustainability

MACFAST

SCHOOL OF BIOSCIENCES

ENVIRONMENTAL SCIENCE

Unit 1

Principles and scope of environmental science, autecology, synecology, habitat, niche, fundamental and realized niches, trophic levels, food chains, foodweb, ecosystem, biotic and abiotic components, pyramid of numbers ,pyramid of biomass, energy transfer in ecosystem.

Unit II

Biogeochemical cycles- nitrogen, sulfur, phosphorus, carbon, calcium, significance of microorganisms in biogeochemical cycling, microorganisms in extreme environment

Unit III

Conservation of biodiversity: Biodiversity status, monitoring and documentation Biodiversity management approaches, principles of conservation and wild life management, ex situ and in situ methods of conservation, biological parks, nature reserves, sanctuaries, cryopreservation, gene bank, germplasm conservation, Hotspots of biodiversity

Unit IV

Environment protection-issues and problems, International and national efforts for environment Protection. Global environmental problems-Ozone depletion, global warming ,climatic change, acid rain, pollution by oil spillage, desertification, eurtrophication , underground water pollution, heavy metal poisoning, hazards of radio activity, bioweapons.

Unit V

Biomes: tropical rain forest, grassland, desert, estuaries and sea shores. Ecological succession –hydrosere, Edges and ecotones, pollution in extreme environment, Endangered and Threatened Species .



Reference

- 1. Chapman and Reiss, Ecology principles and applications. Cambridge University.
- 2. Jobes A. M., Environmental biology, Routledge, London.
- Odum E. P and Barret G W .Fundamentals of ecology. W. B Saunders company, Philadelphia.
- 4. Odum E. P. Basic ecology. Saunders College.
- 5. A textbook of environmental sciences, Arvind kumar.
- 6. Alleby M.Basics of environmental science. Routledge, Newyork
- 7. Cunningham, W. P and Siago, B. W, Environmental science.
- 8. Kewin T. P and Owen C. A., Introduction to global environmental issues. Routledge, London.Chiras, D.D, Environmental science
- Microbial Ecology. Fundamentals and Applications. Atlas and Bartha, Pearson Education, Benjamin Cummings publishing company. Inc. New Jersy



MASTER OF BUSINESS ADMINISTRATION

PROGRAM STRUCTURE AND SYLLABUS 2019-20 ADMISSIONS ONWARDS

(UNDER MAHATMA GANDHI UNIVERSITY PGCSS REGULATIONS 2019)



EXPERT COMMITTEE FOR BUSINESS MANAGEMENT MAHATMA GANDHI UNIVERSITY

2019

Syllabus Extract

vi. Self-Learning - Importance of Course Plan

For the Foundation Programme, a maximum of 48 hours is allotted (6 hours per day × 8 days). All affiliated colleges are required to complete the foundation programme within the stipulated time. The Principal / Director/Head of the Department shall ensure the completion of foundation programme with an element of evaluation. The documents pertaining to foundation programme (Schedule, Content, and Evaluation) are to be submitted during inspection by the University.

4.2 Core Courses

There are 19 core courses in the MBA programme across four semesters. Core courses provide multi-disciplined domain knowledge and skills at the basic and working level to the participants. These core courses lay strong foundation to management concepts which can be further studied in-depth during the elective phase. A course which carries 3 or 4 credits is considered as a full credit course.

Semester I - Core Courses

Course Code	Course Title	Continual Evaluation (Marks)	University Evaluation (Marks)	No. of Credits
MB010101	Management Concepts & Organizational Behaviour	40	60	4
MB010102	Business Communication	40	60	4
MB010103	Managerial Economics	40	60	4
MB010104	Accounting for Management	40	60	4
MB010105	Quantitative Methods	40	60	4
MB010106	Legal Environment of Business	40	60	4
MB010107	Environment Management	40	60	4
MB010108	Course Viva I		50	2

The core courses in second semester are presented in the Table given below. Certain core courses in second semester are intended to provide basic level of knowledge while other courses are expected to impart knowledge at the working level.

Semester II - Core Courses

	Semester II - Core Cours	es		
Course Code	Course Title	Continual Evaluation (Marks)	University Evaluation (Marks)	No. of Credits
MB010201	Financial Management	40	60	3
MB010202	Marketing Management	40	60	3
MB010203	Human Resources Management	40	60	3
MB010204	Operations Management	40	60	3
MB010205 -	Management Science	40	60	3
MB010206	Management Information Systems & Cyber Security	40	60	3
MB010207	Business Research methods	40	60	4
MB010208	Entrepreneurship Development	40	60	4



MB010209	Course Viva II		
	1741	50	2

The core courses in third semester are presented in the Table given below. There are two full credit core courses in third semester, both intended to provide basic level of knowledge to the participants. The course Business Ethics & Corporate Governance shall be taught and evaluated as a Case Study paper. The participants are required to analyse case studies in the Indian context. This recommendation is based on the guidelines provided by AICTE in the Model Curriculum

Semester III - Core Courses

Course Code	Course Title	Continual Evaluation	University Evaluation	No. of
MB010301	Big Data & Business Analytics	(Marks)	(Marks)	Credits
MB010302	Business Ethics & Corporate Governance	40	60	4
MB010303	Course Viva III	40	60	4
	Course Viva III		50	2

There is only one core course in semester 4, which is expected to provide working level of knowledge to the participants. The core courses including viva-voce in fourth semester are presented in the Table given below.

Semester IV - Core Courses

	Semester IV - Cor	re Courses		
Course Code	Course Title	Continual Evaluation	University Evaluation	No. of
MB010401	Strategic Management	(Marks)	(Marks)	Credits
MB010402	Course Viva IV	40	60	4
	Todase viva iv		100	2

4.3 Elective Courses

All elective courses across functional areas carry 3 credits each. The MBA Programme shall be offered in Dual specialization scheme (two functional areas are to be selected by a student). Two courses from each of the opted functional areas are to be selected during a semester. In third semester, $2 \times 2 = 4$ and in fourth semester $2 \times 2 = 4$ are to be selected by the students. Choice of Elective Area

A candidate is expected to select two functional areas subject to the following criteria:

- i) His / Her own choice based on preference, skills and aptitude
- ii) The availability of Faculty Members specialised in different functional areas in the affiliated colleges and required infrastructure.
- iii) Job market realities and opportunities in a functional area

The final decision pertaining to offer of specialisation choice shall be by the Director / Principal of the affiliated colleges.

The following areas of specialisations are offered by the University in the third and fourth



- Akhileshwar Pathak Legal Aspects of Business Tata McGraw Hill
 Kuchchal M.C. Business Law Vikas Publishing House, New Delhi
- 5. Gulshan S.S. & Kapoor G.K. Business Law Including Company Law New Age International (P) Ltd.
- 6. B,S, Moshal Mercantile Law Ane Books, India

	Learning Outcomes
1.	The participants will be able to understand framework of law applicable to business
2.	The participants will get insights into provisions of business law
3.	At the end of this course, the participants will be aware of legal requirements for the pursuing a business

Course (Code	Course Title	Semester &Level of	Type of Course&
	opposition of a		Knowledge	No. of Credits
MB0101	107	ENVIRONMENT MANAGEMENT	S1 Basic	Core Course 4
8		Course Obj	ective	
1.	To fa	miliarize the participants framewor	rk of Natural Environme	nt and Importance
2	OILI	otection of Natural Resources		
2.	Tom	ake the participants aware about po	ollution and waste mana	gement
3.	1036	ensitize the participants about Busin	ess Environment frame	work
Module No.	Title	&Contents		No. of Sessions
1.	TAITED	ODVICENCE		LT (Indicative)
1.	INIK	ODUCTION TO ENVIRONMENT & EC	O SYSTEM	
	1.1 0	omponents of Environment		
	1.2 E	co System - Biotic & Abiotic Componer	nts	
	1.3 Bio Diversity – Principles – Bio Diversity in India		2 + 1	
	1.4 Natural Resources – Depletion of Natural Resources			
	1.5 Energy Sources – Conventional & Renewable Sources – Zero Carbon Energy			
2.	IMPA	CT OF INDUSTRY AND BUSINESSPOI	Limion	
-	SUST	AINABLE DEVELOPMENT	LUTION	
			al Pollution Transcrip	
	2.1 Environmental Degradation – Industrial Pollution – Types and Impact			
	2.2 M	anaging Industrial Pollution - Electron	ic Waste Management	4.2
	2.3 W	aste Management - Developing Recycl	ing Technology	4 + 2
	2.4 St	istainable Development - Guide	lines & Principles	
	Er	nvironment Impact Assessment - ISO 1	4000	
	2.5 E	co-friendly Manufacturing & Packaging	- Zero Carbon Cities	
3.	MACE	O ECONOMIC ENVIRONMENT		
	3.1 Na	ational Income – Its Significance – M	Measurement of National	
	111	come		
	3.2 Ar	Overview of Fiscal Policy & Monetary	Policy in India	6+3
	3.3 In	flation in India – Its Implication on Bus	iness	CHEROCOL WAR
	3.4 Tr	ade & Business Cycle - Recessionary Ir	npact on Indian Economy	



	 3.5 Balance of Trade & Balance of Payments – Disequilibrium in BOP – Corrective Measures 3.6 Analysis of Economic Survey in India – Union Budget & Kerala Budget – Implications on Business 	
4.	POLITICAL LEGAL ENVIRONMENT 4.1 Role of Government in Business Environment – Economic Roles – Role of FDI in Indian economy 4.2 The Rationale of Public Private Partnership (PPP) in Sustainable Development – The Build Operate Transfer (BOT) Model 4.3 Impact of Globalisation, Privatisation on Small Business	3+ 3
5.	5.1 Discussion on Impact of Privatisation in Basic Sectors and Natural Resources – Water, Electricity, Telecommunications, and Transport (Roads & Highways, Railways) 5.2 Globalization of Indian Business and Firms – Coping with Global Competition 5.3 Industrial Development – Rural & Urban Dynamics	3+3

Suggested Readings

- 1. Pandey G.N. –Environmental Management Vikas Publishing House
- 2. Bala Krishnamurthy Environmental Management: Text and Cases, PHI
- 3. Kaushik & Anubha Environmental Studies, New Age International
- 4. N.K. Uberoi Environmental Management Excel Books
- 5. Michael V. Russo Environmental Management: Readings & Cases Sage Publications
- 6. John Steiner & George Steiner Business Government & Society: A Managerial Perspective -Tata McGraw Hill
- 7. Douglas E. Gheer Business Government & Society Prentice Hall 3rd Edition
- 8. David P. Business and its Environment –International Edition

	Learning Outcomes
1.	The participants will be able to understand the need for protection of natural environmen
2.	management management management management management
3.	At the end of this course, the participants will get an overview of the business environment prevailing in the country



	5.1Introduction to Prescriptive analytics. Linear Programming Model Building, Assumptions of Linear Programming. (Theory only) 5.2Roadmap for Analytics Capability Building – Challenges in Datadriven Decision Making and future 5.3 Importance of Analytics in Finance, Marketing & HRM	4 + 2
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Suggested Readings:

- 1. U. Dinesh Kumar Business Analytics –Wiley
- 2. Foster Provost & Tom Fawcett Data Science for Business O'reilly
- 3. Anasse Bari, Mohamed Chaouchi, and Tommy Jung Predictive Analytics for Dummies -Wilev
- 4. Hadley Wickham & Garrett Grolemund R for Data Science O'reilly
- 5. James R. Evans, Business Analytics: Methods, Models & Decisions, first edition, Prentice Hall

earnir	g Outcomes
1.	Use R to create basic plots
2.	Identify and apply appropriate Analytic Technique to solve Business Problem
3.	Derive Actionable insights from data for Decision Making

Notes:

The following tools are recommended based on popular usage in Industry and to give practical exposure to Management Students in affiliated Colleges. Practical Training Sessions with evaluation on these Software shall be part of Continual Evaluation.

- 1. MS Excel: Data Cleaning tools, Pivot Table, Advanced Formulas, Power Pivot\
- 2. Power BI
- 3. Tableau
- 4. R Programming
- 5. SaS (optional)
- 6. Python (optional)

Course (10000000000000	Course Title	Semester &Level of Knowledge	Type of Course& No. of Credits	
MB010302		BUSINESS ETHICS AND CORPORATE S3 Basic GOVERNANCE		Core Course 4	
		Course Object	ive		
1.	To in	ntroduce Ethics as an important Compo	onent in Rusiness Administration		
2.	10 p	rovide the Participants the Relevance a			
3. To Discuss and Analyse relevant Case Studifrom the Business World		es related to Indian I	Ethos and Values		
Module No.	Title	&Contents		No. of Sessions LT (Indicative)	



1.	INDIAN ETHOS FOR MANAGEMENT	
	1.1 Relevance of Indian Ethos and Values	
13	1.2 Principles practiced by Indian Companies	
	1.3 Management Lessons from Vedas, Mahabharatha, Bible & Quran –	
1	1.4 Indian Heritage in Business Management - Production &	1
	Consumption Consumption	
2.	INDIAN PRACTICES	
	2.1 Indian Vs Western Management	
	2.2 Work Ethos and Values for Indian Managers	
	2.3 Stress Management - Meditation for Mental Health	
1	importance of Toga	
	2.4 Contemporary Approaches to Leadership	3 + 3
	2.3 Indian System of learning - Gurukul System - Important Control of the Control	
-	Tarina to Managers	
3.	INDIAN VALUE SYSTEM	
	3.1 Work Ethos and Values for Indian Managers	
	5.2 Relevance of Value Based Management in Clobal Cl	2 2
	The state of value of Stakenoiners	3 +2
	3.3 Value System in Work Culture	
1	3.4 Secular Vs Spiritual Values	
4.	NEED FOR ETHICS	
	4.1 Understanding the Need for Ethics	
	4.2 Ethical Principles in Business	
	4.3 Theories of Ethics – Absolutism Vs Relativism	3 + 2
	4.4 Kohlberg's Six Stages of Moral Development (CMD)	3+2
	4.5 Managing Ethical Dilemma - Characteristics - Ethical Design	
5.	- Talling, Ethical Reasoning	
J.	CORPORATE GOVERNANCE	
	5.1 Corporate Governance Initiatives in India – Committees &	
	30111113310113	1
	5.2 Corporate Governance – Theories and Models – Corporate Disclosure -	4+3
	Disclosure	
	5.3 Corporate Social Responsibility (CSR) and its Significance in	*
	2 doiness	
	5.4 Concept of Social Audit and its Relevance – Whistle Blowing – Privacy Trade Secrets	
	5.5Scams and Scandals in Corporate Governance in India	

Suggested Readings:

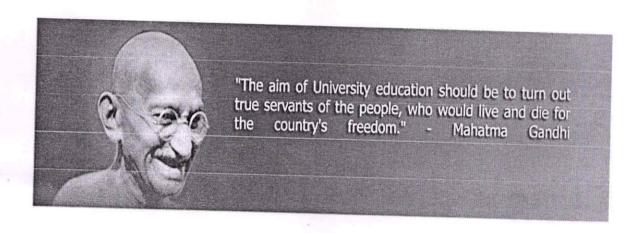
- 1. S.K. Bhatia Business Ethics & Managerial Values Deep and Deep
- 2. Joseph A. Petrick, John F. Quinn Management Ethics Sage Publications, New Delhi
- 3. Sherlekar Ethics in Management, Himalaya Publishing, New Delhi
- 4. C.V.S. Murthy Business Ethics & Corporate Finance Himalaya Publishing House
- 5. Manisha Paliwal Business Ethics New Age International, New Delhi

	ng Outcomes	
1.	The Participants will understand the im Administration	portance of Ethics in Business





Mahatma Gandhi University, Kerala മഹാത്മാഗാന്ധി സർവ്വകലാശാല, കേരളം महात्मा गांधी विश्वविद्यालय, केरल



MASTER OF BUSINESS ADMINISTRATION (FULL TIME)

REGULATIONS

2017 Admissions onwards

Board of Studies Faculty of Management Sciences List of courses mentioned in the MBA Regulation (Full Time) 2012 is replaced and modified by the list of courses appended in the new scheme and syllabus 2017.

MASTRER OF BUSINESS ADMINISTRATION LIST OF COURSES

(With Effect from Academic Year 2017-18)

Table 4

Semester I Core Courses

Course Code	Course Title	Continual Evaluation (Marks)	University Evaluation (Marks)
CC01	Principles and Practices of Management	40	60
CC02	Business Communication	40	60
CC03	Managerial Economics	40	60
CC04	Accounting for Management	40	60
CC05	Quantitative Techniques for Management	40	60
CC06	Business Law	40	60
ec07	Environment Management	40	60
eco8	Business Ethics & Corporate Governance	40	60
Total Ma	irks	320	480

Table 5 Semester II Core Courses

Total Ma	rks	360	540
3000-00-00-00-00-00-00-00-00-00-00-00-00	Comprehensive Viva Voce (First & Second Semester)	40	60
CC 17	Comprehensive View Very (Pine 1982)	40	60
CC16	Entrepreneurship and Project Management	40	60
CC15	Organisational Behaviour		60
CC14	Management Information Systems & Cyber Security	40	
CC13	Operations Research	40	60
CC12	Operations Management	40	60
CC11	Human Resources Management	40	60
CC10	Marketing Management	40	60
CC09	Financial Management	40	60
Code		Evaluation (Marks)	Evaluatio (Marks)
Course	Course Title	Continual	Universit

Table 6
Semester III Core Courses & Elective Courses

Course Code	Course Title	Continual Evaluation (Marks)	University Evaluation (Marks)
CC18	Business Analytics	40	60
CC19	Research Methodology	40	60
EC01	Elective Course 1 (Specialization Area 1)	40	60
EC02	Elective Course 2 (Specialization Area 1)	40	60
EC03	Elective Course 3 (Specialization Area 1)	40	60
EC04	Elective Course 4 (Specialization Area 2)	40	60
EC05	Elective Course 5 (Specialization Area 2)	40	60
EC06	Elective Course 6 (Specialization Area 2)	40	60
CC20	Organisation Study	40	60
Total Ma	rks	360	540

Table 7
Semester IV Core Courses & Elective Courses

Course Code	Course Title	Continual Evaluation (Marks)	University Evaluation (Marks)
CC21	Strategic Management	40	60
EC07	Elective Course 7 (Specialization Area 1)	40	60
EC08	Elective Course 8 (Specialization Area 1)	40	60
EC09	Elective Course 9 (Specialization Area 2)	40	60
EC10	Elective Course 10 (Specialization Area 2)	40	60
CC22	Summer Internship Project		100
CC23	Comprehensive Viva Voce (Third & Fourth Semester and Project		100
Total Ma	rks	200	500

Table 8 Course Framework Summary

Total Courses	Total Marks
TOTAL NUMBER OF COURSES 33 (23 Core Courses including Project Works and Viva Voce& 10 Elective Courses)	3300

Note: CC stands for Compulsory Course and EC for Elective Course



Course	Course Title	Level of	Semester & Type of
Code		Knowledge	Course
CC 07	ENVIRONMENT MANAGEMENT	Basic	S1 Core Course

Course Ob	Course Objective	
01.	To make students understand the importance of Environment and Sustainability	
02.	To make students familiar about the various policies and regulation	

Module 1 Environment and Ecosystem

Importance and Sustainability - The Brundtland Report. Eco-system : Components - Biotic and abiotic components . Biodiversity - Definition, Principles, Bio-diversity in India.

Module 2 Natural resources and Energy management

Depletion of natural resources - Fossil fuels. Energy sources: Conventional sources - Renewable sources - Energy management techniques - Energy Audit, Global Warming - Ozone depletion - Carbon credit - Climate change.

Module 3 Disaster management & resilience

Society - Its Development and Governance Environmental Degradation, Industrial Pollution - Types and Impacts - solution, Waste Management - Developing Recycling Technologies.

Module 4 Sustainable development

Dimensions of sustainable development, The Earth Charter; Human health - Human mobility; Population, Urban challenge - Triple Bottom line.

Module 5 Environment Politics

Policies and Legislations, Governmental Institutions for Environmental Management - United Nations Commission for Sustainable Development, ISO 14000, Business Start-Ups and Environment policies.

Recommended Books:

- 1. Bala Krishnamurthy Environmental Management: Text and Cases, PHI.
- 2. ArinditaBasak Environmental Studies, Pearson Education.
- 3. Kaushik and Anubha Environmental Studies, New Age International.
- 4. Betz and Fredrick Managing Technology, Prentice Hall, Englewood cliffs, New Jersey.



Course Code	Course Title	Level of Knowledge	Semester & Type of Course
CC 08	BUSINESS ETHICS & CORPORATE GOVERNANCE	Basic	S1 Core Course

Course Objectives		
01.	To make students understand the importance of Ethics	
02.	To make students aware of good Business and Corporate Governance	

Module 1 Introduction to Ethics

Ethics and morality – Ethics and law – Business Ethics – Concepts – Importance and benefits – Ethical theories – Values & Value based Management – A brief study on the relevance of Karmic effect

Module 2 Ethical Aspects

Ethical leadership – Ethical Decision Making – Ethics and Cultural issues – Ethical Dilemma – Ethical Displacement

Module 3 Ethics in Functional Areas

Ethical issues in Finance – Ethical issues in Marketing – Ethical issues in HR – Ethical Issues in Operations – Ethics in Information Technology – Trans-cultural issues

Module 4 Corporate Governance

International Commission and Committees on Corporate Governance – Corporate Governance initiatives in India –Various Committees and Commissions – Corporate Governance Theories and Models – Corporate Disclosure

Module 5 Corporate Social Responsibility

Corporate Social Responsibility & its Significance in Business – Concept of Social Audit & its Relevance – Whistle blowing – Privacy Trade Secrets – IP rights – Scams & Scandals in Corporate Governance: Case Studies

Recommended Books:

- 1. ManishaPaliwal Business Ethics, New Age International Press, New Delhi.
- 2. Patyrick J. A. & Quinn J. F. Management Ethics, Response Publishing, New Delhi.
- 3. Sherlekar Ethics in Management, Himalaya Publishing, New Delhi.



Syllabus Extraet - MBA 2015 - Adminos

Course No	Title	
CC09	Financial Management	
CC10	Marketing Management	
CC11	Human Resource Management	
CC12	Operations Management	
CC13	Environment Management	
CC14	Operations Research	
CC15	Research Methodology	
CC16	Management Information Systems	
CC17	Viva-Voce	

CC09 -FINANCIAL MANAGEMENT

Module I

Financial Management - Scope - Role of Financial Management in Business-Time value of money-Risk and Return- Risk diversification.

Module II

Long-term investment decisions – Capital budgeting, Different techniques –Traditional and modern methods (DCF method) – Capital Rationing – Risk Analysis in Capital budgeting – An overview of Cost of Capital.

Module III

Financing decisions – Operating, Financial and combined leverage – Capital Structure – Meaning and importance- Theories of capital structure – Net income, Net operating income and MM approach (Hypothesis).

Module IV

Dividend decisions – Dividend policy (Walter Gordon and MM approach) – Types of Dividend- Legal and Procedural aspects of payment of Dividend.

Module V

An overview of Working Capital Management – Inventory, Cash and Receivable management and Management of surplus – Working Capital Financing and Long term Financing, Current Liabilities Management – size and sources- Money Market – Banks – Regulation of Working Capital Finance in India.

References

- 1. Van Horne James, Financial Management Policy, Prentice Hall India
- 2. I M Panday, Financial Management, Vikas Publications, New Delhi.



Implications on Productivity - Work measurement - Work sampling - Work environment - Industrial safety - Value analysis.

Module IV

Materials Management - Functions - Material planning and Budgeting - Value Analysis - Purchase functions and Procedure - Inventory control - Types of Inventory - Safety stock - Inventory Control Systems - Perpetual - Periodic - JIT -KANBAN.

Managing Vendors; Vendor Analysis, Rating and Selection - Procedure and Criterions.

Module V

Maintenance Management Function - Types of Maintenance - Total Productive Maintenance (TPM). Statistical Quality Control (SQC). Cost of Quality (COQ). ISO 9000 certification. Total Quality Management.

References

- 1. Everest E Adam, Ebert Production and Operations Management PHI publication, India
- 2. Joseph G Monks Operations Management (Theory and Problems) McGraw Hill Intl.
- 3. Chase, Aquilano, Jacobs Production and Operations Management, Tata McGraw Hill.

CC13- ENVIRONMENTAL MANAGEMNT

Module I

Environment: Components of environment: Lithosphere, Hydrosphere, Atmosphere, Biosphere, Ecology, Eco-system: Components - Biotic and abiotic components, Biodiversity : Definition, Principles, Bio-diversity in India.

Module II

Natural resources and Energy management: Depletion of natural resources, Fossil fuels, Energy sources: Conventional sources, Renewable sources, Energy Management: Definition, Energy management techniques, Energy Audit, Population growth, Global Warming, Ozone depletion, Carbon credit, Climate change.

Module III

Implementation Impact of Industrial and Business activities on the Environment, Environmental Degradation, Industrial Pollution - Types and Impacts, Managing Industrial Pollution, Waste Management, Developing Recycling Technologies.



Module IV

Sustainable Development: Definition, Elements, Indicators, Principles, Guidelines for sustainable development, Concern for environment: Eco-friendly manufacturing, Packaging, Green marketing, Green funding, Institutional support for establishing and maintaining Environment Friendly Business.

Module V

Environment Impact Assessment, Environmental Audit, Environment Management System, Environmental Legislations, ISO 14000, Governmental Institutions for Environmental Management.

References

- 1. Bala Krishnamurthy, Environmental Management: Text and Cases, PHI.
- 2. Arindita Basak, Environmental Studies, Pearson Education.
- 3. Kaushik, Anubha, Environmental Studies, New Age International.
- 4. Betz, Fredrick, Managing Technology, Prentice Hall, Englewood cliffs, New Jersey.
- 5. Rohatgi, P.K, Rohatgi K and Bowonder. B, , Technological Forcasting, Tata Mc Graw Hill

CC14- OPERATIONS RESEARCH

Module I

Introduction to Operations Research, Evolution of the field, Scope, Merits and Limitations - Concept of Optimization - Decision making through Operation Research -Nature and significance of operations research - Models and Modeling in OR - General methods for solving OR models - Methodology of OR, Application and Scope of OR -Basic OR models.

Module II

Programming techniques - Linear programming and applications - Linear programming Graphical methods - Simplex methods , Maximization problems - Minimization problems and Problems involving Artificial Variables - Concepts of Duality - Sensitvity analysis.

Module III

Transportation problem - Transportation algorithms - North West corner method (NWCM) - Least Cost Method (LCM) - Vogels Approximation Method (VAM) - Modi method - Degeneracy in transportation problem.

Over view of Currency Exchange and Risk Management.

Module V

Social responsibility of business,. Country Evaluation & Selection - International Asset Protection, Foreign Trade Policy, Social issues in International Business, Labour issues, Environmental issues.

References

- 1. Dr. Francis Cherrunilam, International Business Environment, Himalaya Publishing House
- 2. Shyam Shukla, International Business, Excel Book, New Delhi
- 3. Rakesh Mohan Joshi, International Business, Oxford University Press, New Delhi.

CC19- BUSINESS ETHICS & CORPORATE GOVERNANCE

Module I

Introduction - Ethics and morality, Ethics and law, Ethics and ethos, Business Ethics, Concepts, Importance and benefits, Ethical theories, Values and its relevance in Management, Values for Managers, Ethics in Business and Indian Value system, Various approaches to ethics-Indian examples.

Module II

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Ethical Corporate Behavior, its Development, Ethical leadership with examples, Ethical Decision Making, Work ethics: nature and scope, Ethical issues at workplace, Ethics and cultural issues, Environmental Ethics, Ethical dilemma, ethical displacement.

Module III

Ethics in Functional Areas: Operations, Marketing, Finance, HR & I. Technology, Recent challenges in ethics, Ethics in different countries.

Module IV

Corporate Governance, Corporate Governance initiatives in India and abroad. Corporate Governance failures with examples, General ethical issues and the court verdicts in the domain of business ethics, obligation to stakeholders.

Module V

CSR and its significance in Business, social audit - Ethical Issues-Corruption, - whistle blowing-competition-privacy-trade secrets, IP rights, Harassment & Discrimination.

References

1. Manisha Paliwal,. Business Ethics Newage International press. New Delhi.



- 2. Patyrick J. A. & Quinn J. F. Management Ethics, Response Publishing, New Delhi.
- 3. Sherlekar, Ethics in Management, Himalaya Publishing, New Delhi.





MAR ATHANASIOS COLLEGE FOR ADVANCED STUDIES TIRUVALLA (MACFAST)

Integrating Cross Cutting Issues relevant to Environment & Sustainability

Students of MACFAST are members of various associations like Forestry club, NSS etc. that focuses on organizing seminars/ webinars and also systematizing activities in the areas of Environment and Sustainability. Students and faculties actively participate in the activities and seminars organized by the clubs

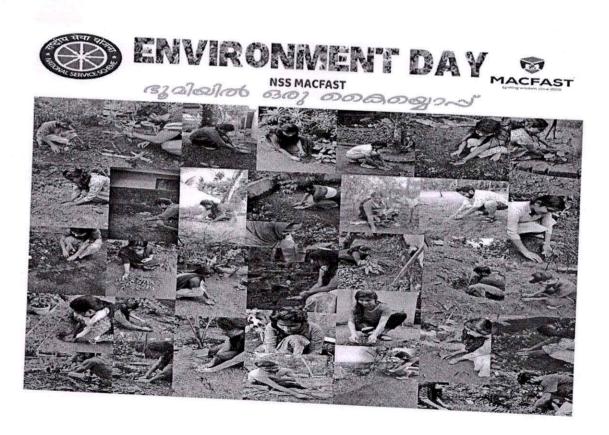
MAJOR ACTIVITIES OF MACFAST NSS:

- As a part of Swatch Bharath campaign "Swatch Hi Seva" various programs were conducted in September & October 2017 at MACFAST by College N.S.S Unit(No:124). The Swachtatha Oath was taken by the N.S.S and various cleaning activities were done by the college, both inside & outside the college.
- Jaivam- 2017- One week farming awareness programme and survey at Payippad Panchayath, in September 2017.
- Blood donation Camp- MACFAST and HDFC in collaboration with District Hospital Pathanamthitta have organized a Blood donation camp during November 2017.
- Plastic awareness campaign- M.Sc. Students have conducted a Plastic awareness campaign in running train from Tiruvalla to Kottayam, 28th October 2017.
- PunyamPoonkavanam Project- One week cleaning programme at Sabarimala during Mandalakalam, December 2nd week, 2017. The objective of this programme is to keep Sabarimala Clean, Green, save Forest, save Wild Life, use Dust Bins and avoid plastics. This campaign is an initiative of the Kerala Police that intends to promote awareness among the devotees on not to bring plastic wastes and to abstain from dumping them at Sabarimala. The programme is coordinated by Kerala Police in association with MACFAST, National Service Scheme (NSS) unit of MACFAST and forestry club during "Mandala Kalam" (15-12-2017).
- Participated in Kerala Agro Food Pro Exhibition, 2018 organized by IC, Thrissur, 10th to 13th March 2018.

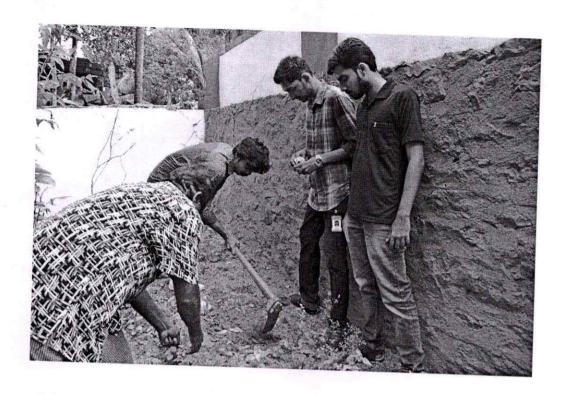


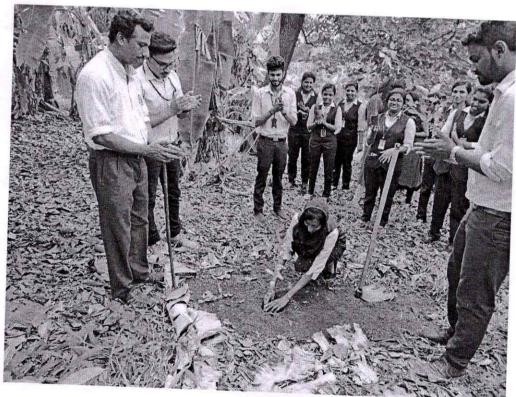
- MACFAST N.S.S Unit Celebrated World Environment Day on June 15 2018 by planting 1000 trees along with Forest Department. Tree Saplings were also distributed to the public on the same day at MACFAST Campus, Railway Station &Tiruvalla Transport stand. Swatchatha Oath was also taken on the same day.
- Flood Relief Fund Collection MBA students of MACFAST have participated in the 'Flood Relief Fund Collection', a programme of Govt. of Kerala under the direction of the District Collector Pathanamthitta in association with the Municipality of Thiruvalla on 18th September 2018.
- Cleanliness is the best way to Success NSS volunteers of MACFAST have participated in the cleaning activities in the flooded public and private areas of Thiruvalla on 3rd and 4th August 2018.

With initiatives of NSS unit of MACFAST, students from all departments carried out the prior monsoon cleaning of nearby hospitals and schools. To show the respect towards the environment they frequently took initiative in planting seedlings in the college campus. Every year June 5th is celebrated with the slogan of sustainable environment and students' initiate various programs with regard to the same







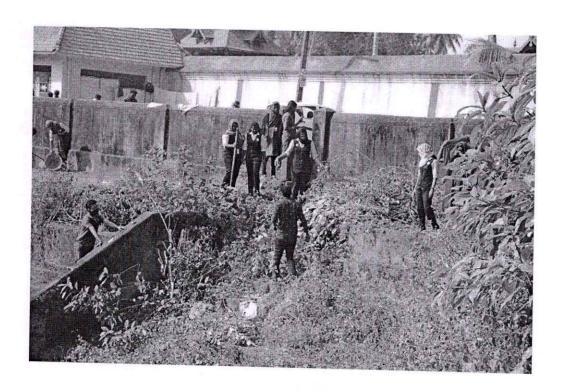


Initiative on Planting trees



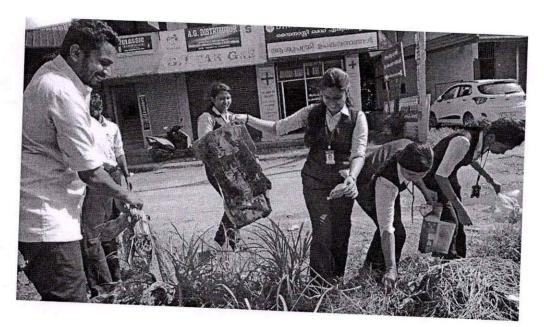


Activity on Sowing the seedlings







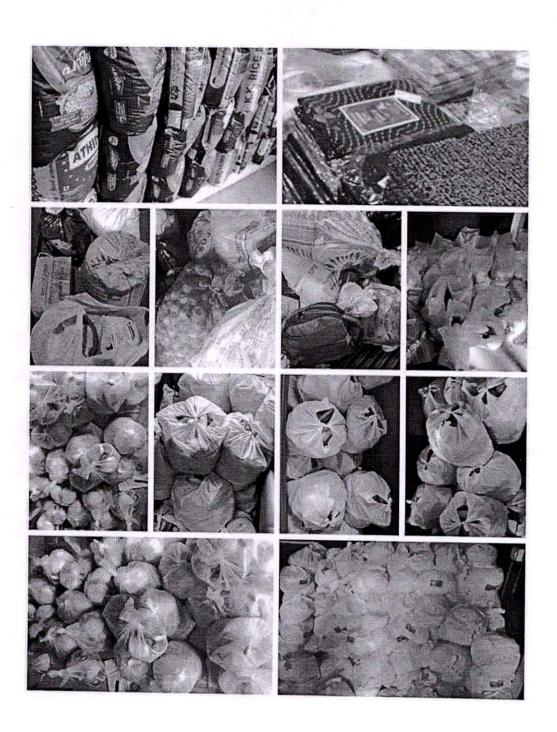




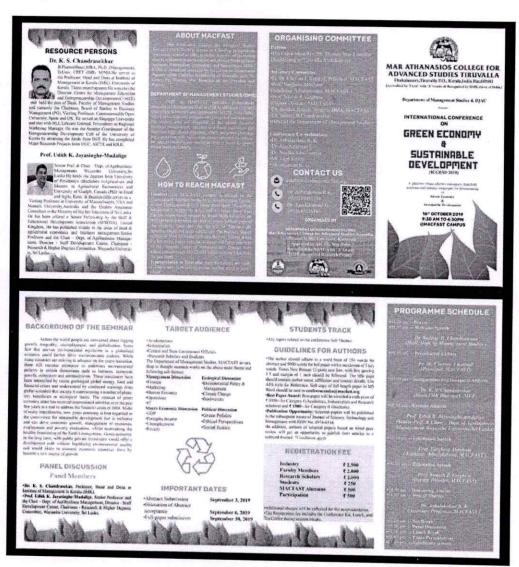
Student representatives distributing food and other utilities to nearby relief camps during flood



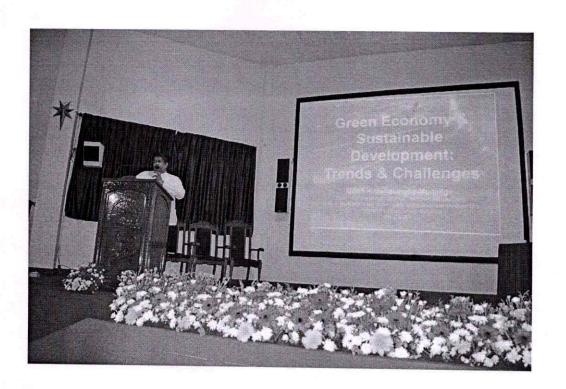




Department of Management Studies, MACFAST organised an international conference on 'Green Economy & Sustainable development'. It acted as a platform for students and faculties- both internal as well as external, to converse on the idea of green economy and sustainability.









FORESTRY CLUB

The Forestry Club was registered (Reg. No. SFPTA-42/17-18) under the auspices of Kerala State Forest and Wildlife Department and started functioning in the college with the participation of students and faculty members. The club aimed to sensitize the student community about forest wealth, the importance of its conservation, and to educate society about forest conservation. "Look deep into nature and then you will understand everything better" by Albert Einstein is the motto of the club.



Bulbul (forestry Club Newsletter) release by Ms. Sudhagourilekshmi, Ecotourism Programme Officer, Shendurney Wildlife Sanctuary, Thenmala







MAR ATHANASIOS COLLEGE FOR ADVANCED STUDIES, TIRUVALLA Affiliated to MG University, Accredited by NAAC with 'A' Grade, Recognized by DSIR, Listed in the NIRF Rank Band 151-200

GN RAMACHANDRAN SCIENCE CLUB

Webinar on

Green and sustainable routes for shellfish waste valorization

https://zoom.us/meeting/register/tJErcuGtqTorGNIDMyOZZDtO5VwTkOu4Fstt

RESOURCE PERSON



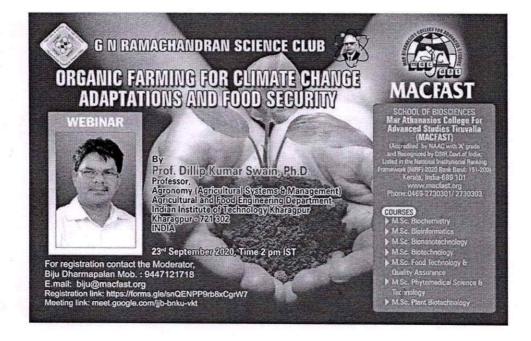
Date: 22 danuary 2021 Time: 2:00 PM

For further details, contact: Dr. Jenny Jacob - 8075567847 Dr. Treesa Varghese - 9745569244



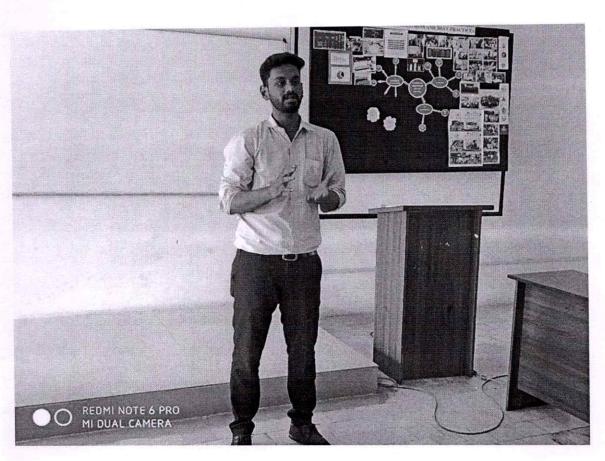
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Students also participate in Green hour, which mainly focus on creating awareness regarding environment, sustainability, environment protection etc.



Presentation by Jitto .J on "Global Climate Change"

TIRUVALLA 689 101

Fr. Dr. CHERIAN J KOTTAYIL
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Ashanasios College For Advanced Studies

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