



REPORT OF THE ACADEMIC & ADMINISTRATIVE AUDIT (AAA)

FOR THE YEAR 2019-'20

OF

**MAR ATHANASIOS COLLEGE FOR ADVANCED STUDIES
TIRUVALLA
(MACFAST)**

DATE: 12th August, 2020

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Schedule for Academic & Administrative Audit

Time	Schedule	Venue
10.00 AM	Introductory Meeting	Principal's Office
10.30 AM	Meeting with faculty members (Online)	Computer Lab
11.15AM – 12.55PM: Department Visits		
11.15 AM	Department of Management Studies (MBA)	Room No. 204 MBA Faculty Room
11.40 AM	Department of Computer Applications (MCA)	Room No. 103 MCA Faculty Room
12.15 PM	School of Biosciences (M.Sc)	Bioscience Campus
1.00 PM- Lunch		
1.50 PM	Meeting with Students (Online)	Computer Lab
2.40 PM	Meeting with Support Staff (Online)	Computer Lab
3.25 PM - Visit to Placement Office, IQAC Office, Library, Journal Room, Computer Lab		
4.00 PM	Meeting among the Experts	Board Room
4.30 PM	Meeting with Principal, IQAC Coordinator, Directors, Deans & HoDs	Board Room

1. INTRODUCTION

Mar Athanasios College For Advanced Studies Tiruvalla (MACFAST) is a premier post graduate research institute, established in 2001 with the objective of moulding eminent professionals over the years to confront the challenging demands of the corporate world and the world of science & technology. MACFAST is affiliated to Mahatma Gandhi University, Kottayam and approved by All India Council for Technical Education (AICTE), New Delhi. The college is owned and managed by the Corporate Educational Agency of the Catholic Archdiocese of Tiruvalla, founded by His Grace Dr. Geevarghese Mar Timotheos, (Former Metropolitan Archbishop of the Malankara Catholic Archdiocese of Tiruvalla). As visualized by its founders, the college has grown steadily over the years with nine postgraduate courses in Management, Computer Science & Biosciences and positioned its identity as a multidisciplinary institution in the higher education segment of the state. Within a very short span of its existence, MACFAST has emerged as a trendsetter in education and has turned into a benchmark for others to emulate with its unparalleled hallmark of academic brilliance and social commitment. The college is located in Tiruvalla, an active commercial township in the Central Travancore region of Kerala. The two adjacent campuses together bring an idyllic character in shape and the atmosphere around pitches an ambience of solitude, inevitable for intellectual pursuance. The acronym of Mar Athanasios College For Advanced Studies Tiruvalla – MACFAST is also interpreted as: “Moulding Attitude with Commitment for Futuristic Action towards Sustainable Transformation”. The best faculty members combined with the state-of-the art infrastructure enable the optimal progression of the students through scientific temper and dedication towards excellence. A research journal titled Journal of Science, Technology and Management (JSTM), has also been initiated in 2008. MACFAST owns an on-campus Community Radio Station. Radio MACFAST 90.4 is a prime oncampus Community Radio in the state and 46th in the country. The college has reached yet another acme by decorating a position of first solar powered campus in Kerala. The continuous zeal for academic excellence and social commitment has led to the accreditation of MACFAST with CGPA of 3.08 on four-point scale at ‘A’ Grade by the National Assessment and Accreditation Council (NAAC) in 2016. The college is an ISO 9001:2015 certified institution. In the year 2018, the college got recognized by Department of Scientific and Industrial Research (DSIR) Govt. of India for the contributions in the field of research, publications and projects. MACFAST also promotes academic and cultural interchange in the areas of exchange, teaching, research, transfer and other activities with Government, semi-government, national and international institutions. The college has signed MoUs with CSIR–CFTRI Govt. of India, ICAR-

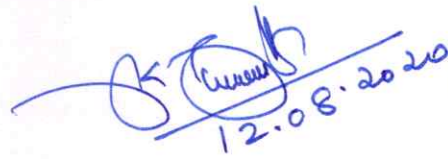
CIFT Govt. of India. The college also ensures credible academic performance, in the form of 100 percentage results.

Audit Committee

In June 2018, MACFAST College constituted a committee to conduct an Academic & Administrative Audit of the College.

The Committee is comprised of the following members:

Dr. Jijimon K Thomas
IQAC Coordinator
HoD, Department of Physics
Mar Ivanios College, Trivandrum


12.08.2020

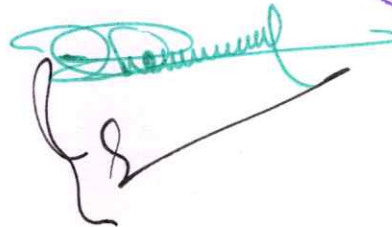


Fr. Dr. Giji Thomas
Dean of Studies
Mar Ivanios College, Trivandrum
UGC Peer Team Member


12.08.2020



Fr. Dr. Cherian J Kottayil
Principal, MACFAST



Prof. Varghese Abraham
Administrator, MACFAST

Dr. Sudeep B Chandramana
Associate Professor & HoD
Department of Management Studies, MACFAST



Mr. Tiji Thomas
Associate Professor & HoD
Department of Computer Applications, MACFAST



Dr. Jenny Jacob
Assistant Professor
School of Biosciences, MACFAST





2. OBJECTIVE & SCOPE OF THE AUDIT

The objectives of the Academic & Administrative Audit:

- ✓ To assess the academic performance of the faculty members and department as a whole.
- ✓ To identify the strengths and limitations of the department.
- ✓ To conduct quality checks on different activities undertaken in all departments of the College to meet expected outcomes.
- ✓ To promote adoption of best practices.

Scope:

- ✓ Methodology of teaching and learning conducted for the different courses run by the college.
- ✓ Process of conduct of examination and evaluation system
- ✓ Activities of the Internal Quality Assurance Cell (IQAC)
- ✓ Facilities of the College & Functioning of laboratories
- ✓ Outreach Programmes conducted by the College
- ✓ Alumni contributions to the College
- ✓ The quality and quantity of research outcomes
- ✓ Conduct of student support activities

3. AUDIT PROCESS

- ✓ Each Department will prepare a Self-Evaluation Document (SED) and submit it to IQAC
- ✓ The Audit team will visit and conduct onsite evaluation through check of documents and interaction with stakeholders.
- ✓ The audit report will be prepared on the basis of SED, Annual Quality Assurance Report AQAR of the institution, Feedback from stakeholders, Visits to Departments and Presentation of Achievements by the Departments

4. METHODOLOGY

A presentation was made by the Principal which gave a broad profile of the activities and facilities of the college at the meeting held with IQAC Coordinator, Deans, Directors, HoDs, Examination Controllers and other officials. The new activities and facilities introduced during the year 2019-'20 was mentioned along with the plan of action for the next academic year.

The Audit Team began the visit at 10.00am on 12th August, 2020 and interacted with faculty members, students and supporting staffs to acquire relevant information. The team visited each department, Library, Laboratories, Placement, IQAC office and checked the documents mentioned in the Self Evaluation Document (SED). Based on the information/data gathered from the available documents and the interactions, the Audit Committee has made a sincere endeavour to put forward certain views, observations and recommendations in the body of this report with expectations that these recommendations, when implemented, will best serve the interest of the College as intended.

5. BRIEF PROFILE OF THE COLLEGE

Establishment:

The college was established in 2001. The college is affiliated to Mahatma Gandhi University, Kottayam and approved by All India Council for Technical Education (AICTE), New Delhi. Within a very short span of its existence, MACFAST has emerged as a trendsetter in education and has turned into a benchmark for others to emulate with its unparalleled hallmark of academic brilliance and social commitment.

Vision:

To be a global icon in quality education, research, innovation, and entrepreneurship for a sustainable future.

Mission:

To provide a conducive learning environment that nurtures and develops young people as value-driven, professionally competent and responsible global citizens.

Quality improvement strategies

The below mentioned are quality improvement strategies adopted by the college for:

- Curriculum Development

Although the curriculum is designed by the affiliating university, college has been following the methods for developing the curriculum by incorporating latest development in the concerned subjects. Implementation of the curriculum is done through preparation of a detailed academic plan for each year. Industry interaction programs are organized to bridge the gaps in the syllabi.

- Teaching and Learning

The college is following the practice of encouraging the participatory method of teaching and learning process using ICT enabled facilities. Students are encouraged to work beyond the syllabus and are expected to submit assignments, participate in seminars, analyse case studies and undertake mini projects. The college has an online feedback system for evaluating the effectiveness of the teaching learning process adopted.

- Examination and Evaluation

The evaluation process is monitored by the IQAC so as to ensure that the entire process is unbiased and transparent.

- Research and Development

The college has constituted a Research Forum consisting of research guides, research scholars and students. Financial assistance to the faculty members for attending FDP's, seminars, conferences and workshops etc... are provided by the institution.

- Library, ICT and physical infrastructure / instrumentation

The college has upgraded the software and installed high speed lease lines. As our extension to the physical infrastructure parking area is provided in adjacent campus.

- Industry Interaction / Collaboration

MACFAST Industry Interface (MII), Industrial Visits, and Entrepreneurial Development programme etc... are scheduled for providing exposure to the student.

Academic Council:

PRESIDENT & PATRON: H. G. Dr. THOMAS MAR KOORILOS

Archbishop of Tiruvalla

CHAIRMAN:

Rev. Dr. S. IGNACIMUTHU, S. J.

Director, Entomology Research Institute Loyola
College, Chennai

Former Vice-chancellor, University of Madras

Former Vice-Chancellor, Bharathiar University

MEMBER SECRETARY: Fr. Dr. CHERIAN J. KOTTAYIL

Principal cum Director- MACFAST,
Chairman- Radio MACFAST.

MEMBERS

Rev. Fr. CHERIAN THAZHAMON

Vicar General, Archdiocese of Tiruvalla.

PADMA VIBHUSHAN Dr. G. MADHAVAN NAIR

Former Chairman, ISRO.

PADMASHRI. Dr. P. PUSHANGADAN

Former Director of the Tropical Botanical Garden and Research Institute (TBGRI) in Kerala.

Former Director of the National Botanical Research Institute (NBRI), Lucknow

Dr. NAGABHUSHAN P.

Director IIIT, Allahabad

Professor and Director Department of Studies in Computer Science, University of Mysore.

Dr. ASHOK PANDEY

Fellow of the Indian Chemical Society (FICS)

Former Deputy Director, CSIR (Council of Scientific and Industrial Research) – NIIST (National Institute for Interdisciplinary Science and Technology), Thiruvananthapuram

Dr. SABU THOMAS

Vice-Chancellor, M. G University, Kottayam

Prof. (Dr) RAMASWAMY S

Professor, Weldon School of Biomedical Engineering

Director, Bindley Bioscience Center Purdue University
Dean, Institute of stem cell biology and regenerative medicine (inStem), Bangalore.
Founding CEO of Center for Cellular and molecular platforms (C-CAMP),
Bangalore- Biocluster

Dr. M. D. NAIR

Former Vice- President, SPIC (Southern Petrochemical Industries Corporation) Chennai

Prof. Dr. N. JAYASANKARAN

Advisor VITBS VIT University
Former Vice-Chancellor
Former Director-General, Bharathidasan Institute of Management, Trichy.

Dr. A. M. MICHAEL

Former Vice-Chancellor of Kerala Agricultural University,
Former Director, IARI (Indian Agricultural Research Institute) - New Delhi,

Dr. SHAKUNTALA KATRE

Former Chairman of the Department of Zoology,
Dean of Science and Registrar (Administration & Evaluation) of the Bangalore University,
Bengaluru, India.

Rev. Fr. N. CASIMIR RAJ S. J.

Former Director Xavier Labour Relations Institute (XLRI) Jamshedpur
Former Director Loyola Institute of Business Administration (LIBA), Chennai

Dr. KSMS RAGHAVARAO

Professor of Chemical Engineering, Department of Chemical Engineering, IIT
Tirupati, Former Director, CSIR-CFTRI, Mysore

Dr. K. M. ABRAHAM IAS

Former Chief Secretary, Govt. of Kerala.

Dr. K. POULOSE JACOB

Former Pro-Vice-Chancellor of Cochin University of Science and Technology,

Dr. ALEXANDER JACOB IPS (Rtd.).

Nodal Officer of National University for Police Sciences and Security Studies (NUPSAS) Former
Director General of Police, Kerala

Dr. JOSE PAUL

Member, Executive Council, Indian Maritime University, Chennai.

Former Chairman-Port Trust, Goa.

Dr. VERGHESE K. CHERIAN

Syndicate Member M.G University
Principal KE Training College, Mananam Kottayam.

Mr. SURESH KRISHNA PAI.

Vice President Products at ThinkRisk.ai Ernakulum, Kerala.

Mr. PHILIP VARUGHESE VAYARAKUNNIL

VP & Global Lead- Applied Intelligence, Analytics & Open Innovation;
Accenture Security

Dr. K.R SUKUMARAN NAIR

NAAC Coordinator

Prof. VARGHESE ABRAHAM

Administrator, MACFAST.

Mr. KAVIYOOR SIVAPRASAD

Director, Department of Media Studies, MACFAST

Mr. RADHAKRISHNAN KUTTOOR

Station Director, RADIO MACFAST-90.4
Former Senior Assistant Editor, The Hindu daily.

Dr. M. S. SAMUEL

Director, Department of Computer Applications MACFAST.

Dr. JEEMON JOSEPH

Director, Department of Management Studies MACFAST

Ms. BEENA CHERIAN

Dean, School of Biosciences, MACFAST.

Dr. SUDEEP B. CHANDRAMANA

HOD, Department of Management Studies. MACFAST.

Mr. TIJI THOMAS

HOD, Department of Computer Applications. MACFAST.

Dr. JENNY JACOB

HOD, School of Biosciences. MACFAST.

Reaching Out

The college encourages student participation in International & National seminars, conferences, workshops, intercollegiate fests, curricular, co-curricular and extra-curricular activities. The college also motivates students to participate in socially responsible activities and outreach programmes. Through NSS, students and faculty members have lent their helping hands to the society. Publication of the college journal provides an opportunity for the students to understand the changing technologies

6. OBSERVATIONS

Observations based on the documents provided by the College authorities and meeting with the different stakeholders of the College are given below. Due to Covid-19 - the ongoing pandemic situation, meeting with the stakeholders were conducted online through Zoom platform

6.1 Courses

The college offers 9 Post Graduate Programmes listed in Table 1. The number of students and faculty members in different departments are shown in Table 2 & 3

Table 1: Programmes in the College

Stream	Programme	Total
MBA	MBA	1
MCA	MCA Regular	2
	MCA Lateral	
M.Sc	M.Sc. Bioinformatics	6
	M.Sc Biochemistry	
	M.Sc Food Technology & Quality Assurance	
	M.Sc Plant Biotechnology	
	M.Sc Biotechnology	
	M.Sc Phytomedical Science & Technology	

Total	9
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Table 2: Total Students in 2019-20

Sl. No	Name of Program	Sanctioned Strength	Intake
1	MBA	120	106
2.	MCA Regular	120	35
3	MCA Lateral Entry	42	39
4	MSc. Bioinformatics	20	14
5	MSc. Plant Biotechnology	20	17
6	MSc. Food Technology and Quality Assurance	32 (30+2 International Students)	32
7	MSc. Biochemistry	20	17
8	MSc. Phyto medical Science and Technology	20	No Admission
9	MSc. Biotechnology	16	14

Table 3: Total Teaching Faculty in 2019-20

Sl. No	Department	Prof	Asso. Prof	Asst. Prof	Guest/Visiting	Temporary	Total
1	Department of Management Studies	0	8	9	2	0	19
2	Department of Computer Applications	1	4	11	0	0	16
3	School of Biosciences	0	2	14	2	0	18

6.2 Students:

A meeting was conducted with the students to know their suggestions, opinions and grievances. The students are satisfied with the internal quality of the institution. But to improve more, some suggestions and opinions were put forward by the students.

The suggestions to improve the student satisfaction are as follows:

- Improve playground facilities
- Arrange more extra-curricular activities
- Conduct sports and fests regularly
- Provide more opportunities for Earn While You Learn programme
- Arrange technical sessions for MCA students
- Relaxation Corners should be maintained
- Hostel wash-area should be properly maintained
- Rectify laptop charging connectivity issues in classrooms

6.3 Teaching Staff

Meeting with the teaching staffs was conducted. Below listed are the observations and suggestions to improve satisfaction of teaching staffs:

- Solve projector connectivity issues in classrooms
- Provide more access to e-journals
- Arrange more number of smartboards for effective teaching

6.4 Support Staff

The support staffs are generally very happy with the College Administration.

- Workload should be assessed properly

6.5 Alumni and Parents

The following observations were made after going through the feedbacks received from alumni and parents:

- The Alumni and Parents are extremely happy with the internal quality.

7. ACADEMIC AUDIT ASSESSMENT CHART

Rating System:

1-Poor 2-Fair 3-Average 4-Good 5-Excellent

College Specific Assessments

Key Aspects	Rating	Auditor's Remark (if any)
Compliance to the Academic Calendar	Excellent(5)	
Facility for co-curricular activities of students	Excellent(5)	
Functioning of students' grievances	Excellent(5)	
Functioning of Academic Discipline and Welfare Committee	Excellent(5)	Arrange orientation programmes
Information on progress of students to their parents	Excellent(5)	
Student feedback on co-curricular and extra-curricular activities	Good(4)	Organize more extra-curricular activities.
Average student to faculty ratio index	Excellent(5)	
Placement Activities	Good(4)	
Entrepreneurship Development Activities	Good(4)	Arrange various programmes on Entrepreneurship Development.
Feedback from stakeholders	Excellent(5)	
Facility for extra-curricular and cocurricular activities	Good(4)	Improve sports and yoga facilities.
Mentoring and Counselling	Excellent(5)	

DEPARTMENT OF MANAGEMENT STUDIES

Key Aspects	Rating	Auditor's Remark (if any)
Functioning of class	Excellent(5)	Classes are functioning effectively
Attendance of Students	Excellent(5)	
Quantity and Quality of Assignments / Mini Projects / Seminars etc.,	Excellent(5)	Documentation maintained properly.
Conduct of Remedial / Bridge Classes	Good(4)	Documentation of the remedial classes provided should be maintained properly.
Syllabus coverage as per course plan	Excellent(5)	
Use of ICT enabled teaching	Good(4)	
Availability of learning materials and software for student learning	Excellent(5)	
Conduct of internal examination	Excellent(5)	
Quality of question papers of internal examination	Excellent(5)	The proper conduct of internal examination is appreciated.
Evaluation of internal examination	Excellent(5)	
Conduct of Practical Classes	Not Relevant	
Syllabus coverage of practical courses	Not Relevant	
Evaluation of students' performance in practical classes	Not Relevant	
Conduct of Re-tests	Excellent(5)	

Faculty evaluation by students	Excellent(5)	
Conduct of industry interaction, alumni interaction, expert talks for students	Excellent(5)	Alumni Interactions organized regularly is appreciated.
Participation in extracurricular activities	Excellent(5)	
Student feedback on curriculum coverage	Excellent(5)	
Placements	Good(4)	Provide more trainings

DEPARTMENT OF COMPUTER APPLICATIONS

Key Aspects	Rating	Auditor's Remark (if any)
Functioning of class	Excellent(5)	Classes are functioning properly
Attendance of Students	Excellent(5)	
Quantity and Quality of Assignments / Mini Projects / Seminars etc.,	Good(4)	The quality of student projects has improved. Encourage the students to do projects in latest technologies.
Conduct of Remedial / Bridge Classes	Good(4)	Proper documentation of remedial classes required.
Syllabus coverage as per course plan	Excellent(5)	
Use of ICT enabled teaching	Excellent(5)	
Availability of learning materials and software for student learning	Excellent(5)	
Conduct of internal examination	Excellent(5)	Proper documentation of the internal examination is appreciated.
Quality of question papers of internal examination	Excellent(5)	
Evaluation of internal examination	Excellent(5)	
Conduct of Practical Classes	Good(4)	Provide more sessions to improve technical knowledge.
Syllabus coverage of practical courses	Excellent(5)	
Evaluation of students' performance in practical classes	Good(4)	
Conduct of Re-tests	Good(4)	Conduct regular re-tests, especially for the students attending remedial classes.

Faculty evaluation by students	Excellent(5)	
Conduct of industry interaction, alumni interaction, expert talks for students	Excellent(5)	
Participation in extracurricular activities	Excellent(5)	
Student feedback on curriculum coverage	Excellent(5)	
Placements	Good(4)	Provide more aptitude training and technical sessions.

SCHOOL OF BIOSCIENCES

Key Aspects	Rating	Auditor's Remark (if any)
Functioning of class	Excellent(5)	Classes are functioning properly
Attendance of Students	Excellent(5)	
Quantity and Quality of Assignments / Mini Projects / Seminars etc.,	Excellent(5)	
Conduct of Remedial / Bridge Classes	Good(4)	Remedial classes provided for slow learners is appreciated. Proper documentation required.
Syllabus coverage as per course plan	Excellent(5)	
Use of ICT enabled teaching	Excellent(5)	
Availability of learning materials and software for student learning	Excellent(5)	Encourage the students to utilize the available learning materials.
Conduct of internal examination	Excellent(5)	
Quality of question papers of internal examination	Excellent(5)	
Evaluation of internal examination	Excellent(5)	
Conduct of Practical Classes	Excellent(5)	
Syllabus coverage of practical courses	Excellent(5)	
Evaluation of students' performance in practical classes	Good(4)	Proper Documentation required
Conduct of Re-tests	Excellent(5)	
Faculty evaluation by students	Excellent(5)	

Conduct of industry interaction, alumni interaction, expert talks for students	Excellent(5)	Utilize alumni connect.
Participation in extracurricular activities	Good(4)	Encourage more participation.
Student feedback on curriculum coverage	Excellent(5)	
Placements	Average(3)	Placement opportunities for M.Sc students are not adequate.

8. ADMINISTRATIVE AUDIT ASSESSMENT CHART

Section	Items	Observation	Remark (if any)
Accounts	Budget & Other Financial Matters	Salary Bills & Income Tax papers documented. Financial audits were done. E-payment facility is good.	
General Administration	Stores	Records maintained properly.	
	Admissions	All documents related to admission is maintained properly.	
	IT facilities	Documents are maintained.	The revamp process of computer lab is in progress.
	Library	Excellent reading room facilities with good collection of books, journals etc., The number of volumes of textbooks is sufficient.	Increase more number of references and e-journals.
	Sports	Sports equipments are available.	Maintain log book to track the usage.
	Staff Affairs	ERP utilized efficiently.	
	Hostel	Hostel facilities are satisfactory.	

9. VIEWS OF THE COLLEGE AUTHORITY

- Contrary to students' grievances, data shows Earn while You Learn opportunities are provided to the students through Radio MACFAST 90.4 and Library.

10. SWOC ANALYSIS

STRENGTHS

1. Expert guidance of eminent members of Governing Board and Academic Council.
2. Excellent percentage and placement record.
3. State-of-the-art infrastructure facilities.
4. ICT enabled teaching, learning and administration.
5. Proper training sessions for better placement.
6. Excellent institutional commitment for social responsibility.
7. Higher percentage of the faculty is highly experienced and who also seriously engage in research along with teaching.
8. Functional MoUs with eminent institutions.
9. Effective collaboration for social responsibility programmes with the Kerala Police and Government agencies.
10. Outstanding faculty centric and students' centric events.
11. First solar powdered campus with a capacity of 130kW.
12. Excellent alumni connect.

WEAKNESSES

1. Inadequate financial support from Funding agencies.
2. Lack of academic autonomy.
3. Lack of publications in scopus indexed journals, UGC care list journals, etc

OPPORTUNITIES

1. Socially responsible activities are appreciated. More activities can be coordinated and executed by utilizing the resources.
2. Promote start-up initiatives.

3. Utilize Bioscience Laboratories for start-up initiatives.
4. Modern and advanced technology should be implemented in IT infrastructure.

CHALLENGES

1. Research Centre Recognition.
2. Slow rate of growth of industrial sector in Kerala.

11. SUGGESTIONS FROM ACADEMIC & ADMINISTRATIVE AUDIT COMMITTEE

- Encourage faculty members to take up initiatives for external funding.
- Placement oriented programmes are incorporated. Focus on technical sessions, especially for MCA students.
- Increase the number of references in library.
- Students should be encouraged for self-learning.
- Promote online mentoring and counselling sessions which is a need of the hour.
- Improve playground facilities and conduct sports day regularly.
- Make necessary arrangements to promote entrepreneurship initiatives by the students.
- Concentrate on patents and consultancies.
- Faculty members should be encouraged to write proposals to different funding agencies.

12. GENERAL CONCLUSION

The academic performance of the faculty members and department as a whole is assessed. The strength and the limitations of each department is identified. The quality checks are performed on different activities undertaken in all departments. The students, faculty members and supporting staffs are generally happy with the college. The discipline maintained in the campus is good. The college stands out as an institution of academic excellence. Utilizing the opportunities in the campus for socially responsible activities is appreciated, especially flood relief activities and Covid-19 activities (Arivum Athijeevanavum). The knowledge, skill and resources could be better utilized for the society.

13. GRATITUDE

The Audit Committee feel honored and take this opportunity to express sincere thanks and gratitude to the College authorities for being invited to conduct the audit. The committee would also like to

express heartfelt thanks to all the faculty members and support staff for their wholehearted cooperation along with the hospitality that has been extended to them during the audit conducted.

1. Dr. Jyimon K. Thomas 
2. Fr Dr Cigi Thomas 

