

MINUTES OF THE ETHICS COMMITTEE MEETING ON 3rd FEBRUARY 2020

The meeting of the Ethics committee held at Board Room

The meeting started at 2.30pm under the chairmanship of Fr. Dr. Cherian J Kottayil

Members present:

1. Fr. Dr. Cherian J Kottayil– Convenor
2. Prof. Varghese Abraham, Administrator – Member
3. Mr. Tiji Thomas, Head, Dept. of Computer Applications– Member
4. Dr. Sudeep B Chandramana, Head, Dept. of Management Studies – Member
5. Mr. Biju Dharmapalan, Head, Dept. of Biosciences - Member
6. Dr. Nishad P.M, Dept. of Computer Applications -Member
7. Mrs. Phijo J Cherickal, Dept. of Computer Applications -Member
8. Mrs. Preetha G Panicker, Dept. of Management Studies – Member

The meeting commenced with silent prayer at 02.30pm. Principal addressed the meeting and secretary presented the minutes of the previous meeting.

Agenda:

Etiquettes to be followed in the renovated computer lab.

Maintain the details of students in Lab Register

Zero-tolerance Policy

Discussions and Decisions:

Lab etiquettes such as cleanliness, maintenance of computers were discussed.

Made decision to stimulate demand of a zero-tolerance policy for any type of malpractices in the examinations.

It was decided to enter the details of students who visit the lab

The meeting came to a close at 03.30pm.



MINUTES OF THE ETHICS COMMITTEE MEETING ON 23rd AUGUST 2019

The meeting of the Ethics committee held at Board Room

The meeting started at 2.30pm under the chairmanship of Fr. Dr. Cherian J Kottayil

Members present:

1. Fr. Dr. Cherian J Kottayil– Convenor
2. Prof. Varghese Abraham, Administrator – Member
3. Mr. Tiji Thomas, Head, Dept. of Computer Applications– Member
4. Dr. Sudeep B Chandramana, Head, Dept. of Management Studies – Member
5. Mr. Biju Dharmapalan, Head, Dept. of Biosciences - Member
6. Dr. Nishad P.M, Dept. of Computer Applications -Member
7. Mrs. Phijo J Cherickal, Dept. of Computer Applications -Member
8. Mrs. Preetha G Panicker, Dept. of Management Studies – Member

The meeting commenced with silent prayer at 02.30pm. Principal addressed the meeting and secretary presented the minutes of the previous meeting.

Agenda:

College's commitment to its eco-friendly and green culture.

Foster the importance of conformance to ethical working among students.

Discussions and Decisions:

Addressed the issue of the college's strong adherence to its eco-friendly and green culture and decided to continue with all the programs currently followed to keep up with it.

Resolved to keep the college's decorum, foster the habit of conformance and ethical practices among students.

The meeting came to a close at 03.30pm.



MINUTES OF THE ETHICS COMMITTEE MEETING ON 11th FEBRUARY 2019

The meeting of the Ethics committee held at Board Room

The meeting started at 2.30pm under the chairmanship of Fr. Dr. Cherian J Kottayil

Members Present:

1. Fr. Dr. Cherian J Kottayil- Convenor
2. Prof. Varghese Abraham, Administrator - Member
3. Mr. Tiji Thomas, Head, Dept. of Computer Applications- Member
4. Dr. Sudeep B Chandramana, Head, Dept. of Management Studies - Member
5. Mr. Biju Dharmapalan, Head, Dept. of Biosciences - Member
6. Dr. Nishad P.M, Dept. of Computer Applications -Member
7. Mrs. Phijo J Cherickal, Dept. of Computer Applications -Member
8. Mrs. Preetha G Panicker, Dept. of Management Studies - Member

The meeting commenced with silent prayer at 02.30pm. Principal addressed the meeting and secretary presented the minutes of the previous meeting.

Agenda:

Appropriate dress code for students

Research ethics to be followed

Mobile phone usage to be banned in classrooms.

Discussions and Decisions:

Decisions were made to ensure that the appropriate dress code was followed by both male and female students.

Discussions on the necessary research ethics to be followed in every research work undertaken.

Directions taken to strictly enforce the ban on mobile phone usage inside the classrooms and laboratories.

The meeting came to a close at 03.30pm.



MINUTES OF THE ETHICS COMMITTEE MEETING ON 23rd JULY 2018

The meeting of the Ethics committee held at Board Room

The meeting started at 10.00 am under the chairmanship of Fr. Dr. Cherian J Kottayil

Members present:

1. Fr. Dr. Cherian J Kottayil– Convenor
2. Prof. Varghese Abraham, Administrator – Member
3. Mr. Tiji Thomas, Head, Dept. of Computer Applications– Member
4. Dr. Sudeep B Chandramana, Head, Dept. of Management Studies – Member
5. Mr. Biju Dharmapalan, Head, Dept. of Biosciences - Member
6. Dr. Nishad P.M, Dept. of Computer Applications -Member
7. Mrs. Phijo J Cherickal, Dept. of Computer Applications -Member
8. Mrs. Preetha G Panicker, Dept. of Management Studies – Member

The meeting commenced with silent prayer at 10.00am. Principal addressed the meeting and secretary presented the minutes of the previous meeting.

Agenda:

Zero-tolerance policy on drug usage.

Examination etiquettes to be followed.

Discussions and Decisions:

Decision taken to stimulate demand of a zero-tolerance policy for usage of drugs in the campus by any staff or students.

Discussion on examination etiquette such as ensuring that students wear uniforms without fail on examinations.

The meeting came to a close at 11.00am.



MINUTES OF THE ETHICS COMMITTEE MEETING ON 12th MARCH 2018

The meeting of the Ethics committee held at Board Room

The meeting was started at 11.00am under the chairmanship of Fr. Dr. Cherian J Kottayil

Members present:

1. Fr. Dr. Cherian J Kottayil– Convenor
2. Prof. Varghese Abraham, Administrator – Member
3. Mr. Tiji Thomas, Head, Dept. of Computer Applications– Member
4. Mr. Ligo Koshy, Head, Dept. of Management Studies – Member
5. Mr. Biju Dharmapalan, Head, Dept. of Biosciences - Member
6. Dr. Nishad P.M, Dept. of Computer Applications -Member
7. Mrs. Phijo J Cherickal, Dept. of Computer Applications -Member
8. Mrs. Preetha G Panicker, Dept. of Management Studies – Member

The meeting commenced with silent prayer at 11.00am. Principal addressed the meeting and secretary presented the minutes of the previous meeting.

Agenda:

Damage to college infrastructure to be taken into consideration.

Proper Usage of Auditorium

Code of conduct in labs.

Discussions and Decisions:

Discussions on the matters such as Destructions to college infrastructure, such as walls, tables, and chairs, by students will be investigated, and appropriate action will be taken.

College Auditorium should maintain neatly

Ensuring proper behavior and code of conduct to be taken in wet labs and careful handling of instrument and equipment.

The meeting came to a close at 12.00pm.



MINUTES OF THE ETHICS COMMITTEE MEETING ON 6th NOVEMBER 2017

The meeting of the Ethics committee held at Board Room

The meeting started at 11.30am under the chairmanship of Fr. Pradeep Vazhatharamalayil

Members present:

1. Fr. Pradeep Vazhatharamalayil, Principal - Chairman
2. Mr. Christy Bastian, Administrator – Convenor
3. Mr. Tiji Thomas, Head, Dept. of Computer Applications– Member
4. Dr. Sukumaran Nair, Dept. of Management Studies – Member
5. Mr. Ligo Koshy, Head, Dept. of Management Studies – Member
6. Mr. Biju Dharmapalan, Head, Dept. of Biosciences - Member
7. Mrs. Phijo J Cherickal, Dept. of Computer Applications -Member
8. Mrs. Preetha G Panicker, Dept. of Management Studies – Member

The meeting commenced with silent prayer at 11.30am. Principal addressed the meeting and secretary presented the minutes of the previous meeting.

Agenda:

Ban on mobile phone usage

Campus attire

Discussions and Decisions:

Addressed the necessity to strictly enforce the ban on mobile phone usage inside the classrooms and laboratories and to take the appropriate actions if found not adhered.

Discussions on the Attire in campus to be strictly decent, socially acceptable and collectively respectful.

The meeting came to a close at 12.30pm.



MINUTES OF THE ETHICS COMMITTEE MEETING ON 17TH APRIL 2017

The meeting of the Ethics committee held at Board Room

The meeting started at 2.30pm under the chairmanship of Fr.Pradeep Vazhatharamalayil

Members present:

1. Fr. Pradeep Vazhatharamalayil, Principal - Chairman
2. Mr. Christy Bastian, Administrator – Convenor
3. Mr. Tiji Thomas, Head, Dept. of Computer Applications– Member
4. Dr. Sukumaran Nair, Dept. of Management Studies – Member
5. Mr. Ligo Koshy, Head, Dept. of Management Studies – Member
6. Mr. Biju Dharmapalan, Head, Dept. of Biosciences - Member
7. Mrs. Phijo J Cherickal, Dept. of Computer Applications -Member
8. Mrs. Preetha G Panicker, Dept. of Management Studies – Member

The meeting commenced with silent prayer at 02.30pm. Principal addressed the meeting and secretary presented the minutes of the previous meeting.

Agenda:

Staff and students to wear College ID card.

College uniform to be worn by students without fail.

Discussions and Decisions:

Brought up the fact that students and staff are necessarily required to carry their ID cards on a regular basis.

Acknowledged that, with the exception of Wednesdays, wearing College uniform is a requirement for students on all working days.

The meeting came to a close at 03.30pm.

